

Govt. College Bhattu Kalan(Fatehabad)

Code of Conduct for Students

General Rules:

- The Students should follow rules and regulations set by the college and follow the set procedures for completion of different tasks with due diligence.
- The Students should remain in discipline and must not do anything deleterious to others.
- The Students should pay adequate respect to teachers and other college staff members.
- Ragging is completely prohibited in any form and any such act is punishable.
- The Students must not do any harm to the property of the college.
- They must not involve in any sort of disruptive activity in the college.
- They should work for upholding the interests and reputation of the college.
- The wearing of identity card is must for all students.
- Notice Boards should be read daily.
- In vacant periods, they should sit in either library or the place fixed for them.
- The boys are not allowed in Girls' Lawn and Girls' Common Room.
- Tutor is your guide, mentor and friend and should be consulted regularly.
- The Students must attend mentor group meetings and other college activities and functions compulsorily with discipline.
- Cleanliness is indispensable in the college.
- The Students should work for maintaining the campus greenery and environment.
- Nothing offensive should be written on walls and notice and classroom boards.
- The Students should switch off the fans and lights which are not in use in rooms or verandas.
- The cycle/ two wheelers which students bring in the college should be properly registered with the parking staff.
- The Students are not allowed to bring four wheelers in the college campus.
- Entry in the college is only for the enrolled students and any outsider other than them is strictly prohibited.

Rules regarding Classes:

- The students should be regular and punctual in their classes.
- The Students must complete their study with utmost sincerity.
- The Students have to complete minimum 75% attendance in classes to be allowed to sit in examination.

- The regular absence for six days consecutively may lead to striking off their name from the college rolls.
- The Students should pay proper attention to the lectures and remain in discipline in the classes.
- Any indecent behaviour in the class is punishable.
- The use of mobile phones is not allowed during the classes.
- Any type of video recording in class rooms is strictly prohibited.

Rules regarding Library:

- The College Library is a great learning resource for the students.
- The Students should make use of library regularly for adding to their academic endeavors.
- The Students should get books issued from the library regularly and return them within stipulated time.
- The Students are prohibited to make noise while sitting and studying in the library.
- The Students should make use of the facility of e-resource center with caution so as not to make any harm to the facilities provided.
- Tearing of any page from the books issued, defacing them and not returning them after the stipulated time may lead to monetary punishment.
- The use of mobile phones in the library is strictly prohibited.

Rules regarding Co-curricular/Extra-curricular Activities:

- The students have many options to choose from these Extra-curricular activities provided by different designated cells.
- The Students must participate in at least any one of these activities.
- The Students should pursue diligently the chosen activities.
- The Students have to complete the set regimen as prescribed to be entitled for the certificate wherever applicable.
- The discipline and their committed involvement is must to learn from these activities.

Rules regarding Internal Assessment:

- The internal assessment is of 20% of total marks for a paper or as decided by affiliating university from time to time.
- These marks are based on regular attendance in the classes, two assignments and one class test.
- The students should remain in touch with their respective teachers for the assignment topics, the evaluative marking and any other query.

Rules regarding Examination:

- Examination is the culmination of the learning endeavors of the students.
- The Students are supposed to appear in examinations with their full preparation and utmost honesty.
- The Students should not indulge in any sort of copying or any other malpractice to improve their result.
- Copying or facilitating others in any such activity is punishable.
- The use of malpractice in examination may lead to strict punishment as provided in rules.
- The Students should appear in examination with proper decorum and any attempt to create indiscipline or making loud noise may lead to punishment.
- The Students have to strictly follow the rules, regulations and norms of the affiliating university and the college.
- On examination day, they are not allowed to carry their mobile and any other electronic device.

The students are supposed to abide by these rules or the rules communicated to them through notices in the due course of their studies. If there is a case against a student for the possible breach of these rules, then Code of Conduct Committee will look into the matter and inquire about the relevant facts. If it feels the case is appropriate for a suitable disciplinary action, the concerned student may be awarded punishment after consulting with the College Council and Senior Mentors. The punishment may be warning/ restriction / expulsion/ monetary penalty/ suspension or ineligibility for readmission.