

## LESSON PLAN

### PUBLIC ADMINISTRATION

2024-25 ODD SEMESTER

#### B.A. I SEMESTER

22.07.2024 TO 25.07.2024	Meaning, Nature, Scope, Dimensions and Significance of the discipline
29.07.2024 TO 01.08.2024	Relations with Political Science, Management, Law and Economics
05.08.2024 TO 08.08.2024	Public and Private Administration, Evolution of Public Administration
12.08.2024 TO 14.08.2024	Minnow brook Conferences (I, II & III)
19.08.2024 TO 22.08.2024	Organization: Meaning and forms of organization (Formal & Informal)
26.08.2024 TO 29.08.2024	Basis of Organization
02.09.2024 TO 05.09.2024	Principles of Organization: Hierarchy, Span of Control
09.09.2024 TO 12.09.2024	Unity of Command, Co-ordination
16.09.2024 TO 19.09.2024	Centralization & Decentralization, Supervision
23.09.2024 TO 26.09.2024	Communication, Leadership
30.09.2024 TO 03.10.2024	Authority & Responsibility, Delegation of Authority and Decision-Making
07.10.2024 TO 10.10.2024	Theories of Organization: Classical, Scientific Management
14.10.2024 TO 17.10.2024	Theories of Organization: Bureaucratic
21.10.2024 TO 24.10.2024	Theories of Organization: Human Relation Theory
04.11.2024 TO 07.11.2024	REVISION UNIT I & II
11.11.2024 TO 14.11.2024	REVISION UNIT III & IV
18.11.2024 TO 21.11.2024	REVISION OF COMPLETE SYLLABUS

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Principal  
College  
Govt. College (Tbd.)  
Kalan (Fbd.)

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### B.A. III SEMESTER

22.07.2024 TO 27.07.2024	British legacies over Indian administration
29.07.2024 TO 03.08.2024	Features of the Indian administration, role of Indian administration in socio-economic development
05.08.2024 TO 10.08.2024	Fundamental rights and fundamental duties
12.08.2024 TO 17.08.2024	President
19.08.2024 TO 24.08.2024	Prime minister and council of ministers
26.08.2024 TO 31.08.2024	Central secretariat and Cabinet secretariat
02.09.2024 TO 07.09.2024	Ministry of Home Affairs and Ministry of Finance
09.09.2024 TO 14.09.2024	Finance commission, The Comptroller and Auditor General of India
16.09.2024 TO 21.09.2024	Civil Services in India
24.09.2024 TO 28.09.2024	Union Public Service Commission
30.09.2024 TO 05.10.2024	Recruitment of All India Services and Central Services
07.10.2024 TO 11.10.2024	Training of All India Services and Central Services
14.10.2024 TO 19.10.2024	REVISION UNIT I
21.10.2024 TO 26.10.2024	REVISION UNIT II
04.11.2024 TO 09.11.2024	REVISION UNIT III
11.11.2024 TO 16.11.2024	REVISION UNIT IV
18.11.2024 TO 21.11.2024	REVISION OF COMPLETE SYLLABUS

*Y.S. Kumar*  
22/07/24

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22/07/24

**Principal**  
**Govt. College**  
**Bhattu Kalan (Ftd.)**

# LESSON PLAN

## PUBLIC ADMINISTRATION

2024-25 ODD SEMESTERS

### B.A. V SEMESTER

22.07.2024 TO 27.07.2024	Evolution of Public Administration
29.07.2024 TO 03.08.2024	Meaning, Features and Significance of Local Government
05.08.2024 TO 10.08.2024	73 <sup>rd</sup> Constitutional Amendment Act
12.08.2024 TO 17.08.2024	74 <sup>th</sup> Constitutional Amendment Act
19.08.2024 TO 24.08.2024	Urban Local Bodies- Municipal Corporation
26.08.2024 TO 31.08.2024	Municipal Committee or Municipal Council
02.09.2024 TO 07.09.2024	Municipal Finance
09.09.2024 TO 14.09.2024	Rural Local Government- Panchayati Raj Institutions
16.09.2024 TO 21.09.2024	District Planning Committee
24.09.2024 TO 28.09.2024	State Finance Commission
30.09.2024 TO 05.10.2024	State Election Commission
07.10.2024 TO 11.10.2024	Urban-Rural Relationship, Local Leadership
14.10.2024 TO 19.10.2024	REVISION UNIT I
21.10.2024 TO 26.10.2024	REVISION UNIT II
04.11.2024 TO 09.11.2024	REVISION UNIT III
11.11.2024 TO 16.11.2024	REVISION UNIT IV
18.11.2024 TO 21.11.2024	REVISION OF COMPLETE SYLLABUS

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22/07/24

Principal  
Govt. College  
Bhattu Kalan (Ftd.)