



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution

GOVERNMENT COLLEGE BHATTU KALAN

- Name of the Head of the institution **SUBHASH**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **01667253479**
- Mobile No: **9467943187**
- Registered e-mail **gcbhattukalan@gmail.com**
- Alternate e-mail **IQACGCBHATTUKALAN@GMAIL.COM**
- Address **AADAMPUR ROAD, BHATTU KALAN**
- City/Town **FATEHABAD**
- State/UT **Haryana**
- Pin Code **125053**

2.Institutional status

- Affiliated / Constitution Colleges **AFFILIATED COLLEGE**
- Type of Institution **Co-education**
- Location **Rural**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Chaudhary Devi Lal University,
Sirsa Haryana**
- Name of the IQAC Coordinator **VIKRANT MOHAN**
- Phone No. **01667253479**
- Alternate phone No. **01667252219**
- Mobile **9467877411**
- IQAC e-mail address **IQACGCBHATTUKALAN@GMAIL.COM**
- Alternate e-mail address **GCBHATTUKALAN@GMAIL.COM**

**3.Website address (Web link of the AQAR
(Previous Academic Year)**

[http://gcbhattu.edu.in/images/31/
MultipleFiles/File24945.pdf](http://gcbhattu.edu.in/images/31/MultipleFiles/File24945.pdf)

**4.Whether Academic Calendar prepared
during the year?**

Yes

- if yes, whether it is uploaded in the
Institutional website Web link:

[http://gcbhattu.edu.in/images/31/
MultipleFiles/File28915.pdf](http://gcbhattu.edu.in/images/31/MultipleFiles/File28915.pdf)

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C+	63.75	2003	21/03/2003	20/03/2008
Cycle 2	B	2.24	2016	25/05/2016	24/05/2021
Cycle 3	B	2.11	2024	25/10/2024	24/10/2029

6.Date of Establishment of IQAC

09/08/2023

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
HIGHER EDUCATION	EARN WHILE YOU LEARN	DGHE	2023-24	40000
HIGHER EDUCATION	SPORTS	DGHE	2023-24	40000
HIGHER EDUCATION	EXTENSION LECTURER GRANTS AND LA	DGHE	2023-24	4200000
HIGHER EDUCATION	WOMEN CELL	DGHE	2023-24	30000
HIGHER EDUCATION	COMPUTER INSTRUCTOR	DGHE	2023-24	1088400
HIGHER EDUCATION	LIBRARY GRANT	DGHE	2023-24	250000
HIGHER EDUCATION	LAB AUGMENTATION	DGHE	2023-24	60000
HIGHER EDUCATION	PLACEMENT CELL	DGHE	2023-24	26000
HIGHER EDUCATION	PASSPORT GRANT	DGHE	2023-24	0
HIGHER EDUCATION	SCIENCE EXHIBITION	DGHE	2023-24	15000
HIGHER EDUCATION	TOUR GRANT BOYS	DGHE	2023-24	23000
HIGHER EDUCATION	NATIONAL SEMINAR GRANT	DGHE	2023-24	50000
HIGHER EDUCATION	HUMAN RESOURCE DEVELOPMENT (CULTURAL ACTIVITIES GRANT)	DGHE	2023-24	30000

8. Whether composition of IQAC as per latest **Yes**

NAAC guidelines

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 05

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Organization of One Day National Seminar on Startups: Issues, Barriers and Opportunities in India on 18 March 2024

2.SUBMISSION OF AQAR 2022-23

3. SUBMISSION OF SSR

4. REGISTRATION OF ALUMNI ASSOCIATION

5. IMPROVEMENT OF COLLEGE ATMOSPHERE THROUGH ENSURING REGULAR CLASSES AS PER LESSON PLAN, TIME TABLE, ORGANISATION OF MENTOR MENTEE MEETINGS, PARENTS TEACHER MEETING, ALUMNI MEETINGS, ORGANISATION OF CULTURAL AND SPORTS ACYTIVITIES FOR ALL ROUNG DEVELOPOMENT OF STUDENTS.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
TO REGISTER ALUMNI ASSOCIATION	ALUMNI ASSOCIATION REGISTERED
To Organize of One Day National Seminar	Organized One Day National Seminar
SUBMISSION OF SSR	SSR submitted
TO maintain discipline in the campus	proctorial duties assigned and implemented
TO IMPROVE COLLEGE ATMOSPHERE	conducted classes, class test and assignments as per schedule and time table, ensured safety of girls students through cctv camera
TO ORGANISE PTM	PTM ORGANISED
TO ORGANISE ALUMNI MEETING	ALUMNI MEETING ORGANISED
TO ORGANISE NSS CAMPS	NSS CAMPS ORGANISED
TO ORGANISE MENTOR MENTEE MEETING	MENTOR MENTEE MEETING ORGANISED
TO SUBMIT AQAR 2022-23	AQAR 2022-23 SUBMITTED
TO SUBMIT SSR	SSR SUBMITTED

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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TO SUBMIT SSR	SSR SUBMITTED

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023-24	21/01/2025

15. Multidisciplinary / interdisciplinary

Government College Bhattu Kalan presents students with the chance

to pursue a multi-disciplinary education. The college provides a wide range of courses in the fields of Arts, Science, and Commerce. For students interested in the Arts, the institution offers the B.A. program. In the field of Science, students can opt for the BSc. program with specializations in Physics, Chemistry, and Mathematics. Commerce students have the option to enroll in the B.Com. program. By offering these diverse courses, the college aims to cater to the varying academic interests and career aspirations of its students. The Arts program enables students to delve into subjects encompassing literature, humanities, and social sciences, fostering critical thinking and creativity. The Science program equips students with a strong foundation in scientific principles and analytical skills. The Commerce program provides students with an understanding of business concepts and prepares them for careers in finance, accounting, and management. The Availability of these different courses at Government College Bhattu Kalan ensures that students have the opportunity to pursue an education aligned with their interests and goals, thereby setting them on a path towards their desired professional and personal growth.

16.Academic bank of credits (ABC):

The Digital platform called the Academic Bank of Credits (ABC) provides students with the opportunity to earn credits through online or distance learning as part of their academic journey. This concept is a component of the National Educational Policy (NEP-2020). Govt College Bhattu Kalan, affiliated with Ch. Devi Lal University, Sirsa, follows the curriculum and syllabus prescribed by the university. The institution has taken initiatives to raise awareness among students and the public about the National Educational Policy NEP-2020, although it has not been implemented until the 2023-24 academic session. Starting from the 2024-25 session, the University is planning to introduce the Academic Bank of Credits for postgraduate students in affiliated colleges and university departments.

17.Skill development:

The Cultural Committee takes the initiative to arrange a variety of competitions as part of the Talent Search and University Youth Festival. These events aim to foster and showcase artistic talents, including music, dance, and theater. By encouraging participation in these activities, the committee contributes to the development of creative and cognitive skills among students. In addition to the Cultural Committee's efforts, various departments and cells within the institution, such as the NSS

(National Service Scheme), NCC (National Cadet Corps), and YRC (Youth Red Cross), also organize skill-oriented programs. These initiatives provide students with opportunities to enhance their abilities in specific areas of interest. By engaging in these competitions and skill-oriented programs, students have the chance to explore their artistic potential, develop their talent, and gain valuable experience in the fields of music, dance, theater, and other skill-based activities. These activities not only contribute to their personal growth but also foster a vibrant and creative environment within the institution.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college has a vision to educate and transform the youth of the region into capable professionals and socially responsible citizens. They have introduced BA, BCom, and BSc degree courses to enhance students' employability and develop their skills for global competence. In addition, the college emphasizes co-curricular activities, cultural programs, and the celebration of important events to enrich students' cultural development. The institution instills moral values of responsibility, leadership, and social empathy through various social outreach programs conducted by different cells, departments, and organizations like NSS, NCC, Women Cell, and Placement Cell. The college encourages collaboration among students from diverse cultural, religious, and linguistic backgrounds, fostering bonds of friendship, understanding, and cooperation. Environmental awareness and sustainable development are promoted through initiatives such as tree plantation, solar panel installations, and the use of LED lights. The college also provides students with the opportunity to choose their medium of instruction, including English, Hindi, and Sanskrit, to express themselves and gain knowledge in various activities and examinations. Furthermore, the college offers BA courses in Hindi and Sanskrit to promote Indian languages. Recognizing the importance of Indian arts and culture, the Cultural Committee organizes competitions under Talent Search and University Youth Festival. These events promote skills in music, dance, and theater, contributing to the enhancement of creative and cognitive abilities among students, especially the younger ones. Overall, the college focuses on holistic development by integrating cultural awareness, social responsibility, environmental consciousness, linguistic diversity, and artistic expression into its curriculum and activities.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution places a strong emphasis on Outcome- Based Education (OBE) for B.A., B.Com, and B.Sc. students. OBE centers on defining clear learning outcomes and aligning teaching methods, assessments, and curriculum design to achieve those outcomes. By adopting an OBE approach, the college aims to equip students with the necessary skills, knowledge, and competencies to succeed in their respective fields. Through OBE, students are actively involved in their learning process and are encouraged to develop critical thinking, problem- solving abilities, and effective communication skills. The curriculum is designed to ensure that students acquire a deep understanding of the subject matter and can apply their knowledge in real-world scenarios. Assessment methods in OBE focus on evaluating students' mastery of the defined learning outcomes. This ensures that students are not just memorizing information but are able to demonstrate their understanding and application of concepts. By implementing OBE, the college aims to produce graduates who are not only academically proficient but also possess the skills and qualities required by employers in today's competitive job market. OBE enables students to become lifelong learners who are adaptable, innovative, and capable of contributing meaningfully to their chosen professions.

20.Distance education/online education:

Government College Bhattu Kalan does not provide the facility of Distance Education/Online Education to the students. The institution offers all the courses in regular mode in own campus.

Extended Profile

1.Programme

1.1

3

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

889

Number of students during the year

File Description	Documents
Data Template	View File

2.2

212

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

314

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2

0

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1	3
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	889
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	212
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	314
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	
Number of full time teachers during the year	

File Description	Documents
Data Template	No File Uploaded

3.2	0
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	16
Total number of Classrooms and Seminar halls	
4.2	
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college has a well-organized approach for curriculum delivery and documentation. The curriculum scheme is decided by the affiliating university through comprehensive discussions with subject experts in the meetings of the Board of Studies. The delivery of the curriculum is planned before the start of regular studies through weekly lesson plans that ensure an optimum spacing of syllabus in study days. The lesson plans are designed for exhaustive coverage of syllabus, and the teachers discuss the syllabus units with students and provide them with relevant current information. Students are encouraged to ask questions and provide their inputs to the teachers for effective delivery of curriculum subject matters. The teachers use ICT tools like audio-videos, smart classrooms, language labs, and compulsory computer awareness classes to enhance the learning experience. The college provides opportunities for students to prepare and speak on the topics in their syllabus through seminars, oral presentations, group discussions, and active

class participation. Students are encouraged to refer to standard prescribed texts written by renowned scholars of the respective subjects, and they are also provided with written handouts and study material. The teachers plan assignments and classtests in such a way that provides comprehensive coverage of syllabus and helps students in their semester exams. The college also ensures documentation of the curriculum delivery mechanism through weekly lesson plans for the whole semester for student feedback. The college is engaged in imparting education to students in their chosen field and guiding them towards their academic and career goals.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://gcbhattu.edu.in/images/31/MultipleFiles/File28915.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college decides on the academic calendar at the beginning of each session in accordance with the affiliating university schedule and the norms of the Higher Education Department of the Government of Haryana. The academic calendar is strictly adhered to, allowing students to plan their studies and examination schedules in advance. The college has a structured mechanism for internal assessment of students, which includes monitoring attendance, participation in class discussions, academic performance, and presentation of subject matter. The internal assessment system includes one class test, two assignments, and regular class attendance, which forms the basis of twenty marks internal assessment of students. This criterion motivates students to attend classes regularly and remain participative in class discussions. The class tests and assignments are planned in a way that ensures regular feedback on the student's performance. Furthermore, the internal assessment system helps students perform better in the final semester exams by providing comprehensive coverage of the syllabus. The teachers give students opportunities to ask questions and answer queries raised by teachers during or after the teaching of the syllabi related subject matters. The college encourages students to continuously learn during classes, and teachers provide the necessary inputs to help them succeed. Overall, the college has

a well-structured mechanism for the internal assessment of students, allowing them to perform better in their academic endeavors.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The subject of Environment is taught in all six semesters of BA, B.Com, and BSc courses. It explores the relationship between

humans and the environment by studying various types of pollution, the availability of natural resources, and the interrelationships between resource use and environmental issues. The course aims to examine how environmental issues are linked to human beings and society as a whole. Through this subject, students are expected to gain knowledge and understanding of the impact of human activities on the environment and the consequences of environmental degradation on human health and well-being. By studying this subject, students will also learn about the importance of sustainable development and the role of individuals and society in preserving the environment for future generations. The course curriculum may include topics such as air and water pollution, climate change, deforestation, biodiversity loss, and waste management. Overall, the subject of Environment provides students with an essential understanding of the relationship between humans and the environment and encourages them to become responsible and active members of society in preserving and protecting the environment.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://gcbhattu.edu.in/FeedBackDetails

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1320

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

498

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college uses various methods such as teacher-student interactions, reports of class assignments and tests, Viva-voce examinations, practical's, seminars, and attendance to assess students' learning levels.

Special measures taken to support relatively slow learners are as follows

- Assistance from classmates and senior students is arranged
- Providing tutorial assignments
- Delivering lecture for better understanding of concepts
- Providing extra reading material to improve basic understanding of subject
- Encouraging them to study courses on developing soft skills to master understanding of language
- Encouraging them to participate in various activities to develop social skills

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
889	21

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The faculty members at the institution use various teaching methods such as lectures, interactive sessions, computer-assisted methods, and experiment methods to enhance the learning Experience of students. They use PowerPoint presentations, You-Tube lectures and computer-based materials. The teaching-learning process is made more effective through the use of ICT enabled teaching, experiential learning, student seminars, summer internship programs, group learning methods, and black-board presentations. The interactive methods include group discussion, role-play, subject quiz, news analysis, and educational games. The institution has Wi-Fi-enabled classrooms with LCD, Language Lab, Smart Classrooms, etc. The experimental or laboratory method is used in science subjects to acquaint the students with the facts through direct experience. The student seminars are organized, where students present papers on contemporary topics. The NSS Swachh Bharat Summer Internship is organized for NSS students where they learn about the importance of cleanliness. In addition, the institution provides support to slow learners by arranging assistance from classmates and senior students, providing tutorial assignments, providing extra reading material, and encouraging them to participate in various activities to develop social skills.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college utilizes information and communication technology tools to support, enhance, and optimize the delivery of education. The faculty members are encouraged to use ICT tools for effective teaching and learning processes. The following ICT tools are available in the college: projectors, desktop and laptops, printers, photocopier machines, scanners, seminar rooms, interactive smart whiteboards, and online classes through Google Meet and Google Classroom. The faculty members use various ICT tools such as PPT industry connect, online quizzes, video conferencing, video lectures, online competitions, and

workshops to make the learning experience more engaging and interactive for the students. The faculty members are equipped with a digital library, online search engines, and websites to prepare effective presentations. They also prepare online quizzes for students with the help of Google Forms and counsel students through Google Meet application. The college uses digital facilities such as seminar halls and smart class rooms to organize guest lectures, expert talks, and various competitions for the students. The recording of video lectures is made available to students for long term learning and future referencing. Various events such as poster making, project presentations, online quizzes, and presentations are being organized with the help of various ICT tools.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

21

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

07

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

119

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The evaluation process involves various assessments such as assignments, class tests, internal assessment, practical examinations, and seminar/viva-voce exams. Students need to submit two assignments based on their syllabus, with each assignment carrying 5 marks. Additionally, one class test is conducted by each teacher, which also carries 5 marks. Internal assessment marks are based on two assignments, one class test, and attendance, which comprises 20 marks. The practical examination is evaluated by one external and one internal examiner based on different parameters decided by both examiners. The seminar and viva-voce exam is held in the even semester by the department of commerce and evaluated by one external and one internal examiner based on different parameters as per the syllabus. Marks obtained by students in assignments and sessional exams are conveyed to them. Overall, the evaluation process aims to assess the students' knowledge, skills, and understanding of the subject and provide them with feedback to improve their learning.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institute has implemented a transparent grievance redressal mechanism to handle examination-related issues. At the institute level, a grievance redressal committee is formed, consisting of a senior teacher as the convener and other teaching staff as members. Evaluated answer scripts are distributed to students, and any clarifications or grievances are addressed by the teacher. The internal marks are displayed on the notice board, and any discrepancies are resolved by the concerned teacher. If a student is not satisfied with the marks awarded, they may represent the same to the concerned HOD, and all such representations are positively considered and reassessed if necessary. Students who have failed in the exams are counseled by the faculty mentor, and tutorial classes are conducted for them. If students have grievances related to the evaluation of university answer scripts, they can apply for re-evaluation within a week from the declaration of results. If the re-evaluation results are not satisfactory, they can apply for challenge evaluation within a week after the announcement of the

re-evaluation results. The evaluation process is carried out by subject experts, and the result will be announced before the commencement of the university examination. The entire process is maintained transparent and time-bound by the university, and maximum chances are given to the students to clear the subject.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution has issued the Programme and course outcomes of the Programmes offered by the institution to teachers and students in advance. These outcomes describe the expected knowledge, skills, and attitudes that students are expected to acquire upon completion of the courses. The outcomes are available on the college website, ensuring that they are easily accessible to all students and faculty. This is a crucial step in ensuring that the courses are aligned with the institution's mission and vision and meet the expectations of all stakeholders. The outcomes provide clarity on what the students should achieve at the end of the course, and the teachers can use these outcomes to design the course content, teaching methods, and assessment criteria accordingly. This ensures that the courses are consistent with the expectations and requirements of the industry and the job market. It also helps the students to understand the significance of the courses and motivates them to learn and excel in their studies. In summary, the institution has taken a proactive approach to communicate the Programme and course outcomes to all stakeholders, which is a positive step towards enhancing the quality of education offered by the institution.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://gcbhattu.edu.in/Data?Menu=2+Rx+N0HANc=&SubMenu=HAzFC0dJhe4=
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution prioritizes ensuring that stakeholders in the course receive the intended outcomes. This is achieved through an evaluation system and student feedback, which serve as channels for conveying course objectives to students. To assess the achievement of curriculum objectives, two written examinations are conducted per semester. Additionally, class tests are arranged to identify weaker areas and provide support to students. Each faculty member serves as a mentor to a group of 60 students, overseeing their development, providing counseling, monitoring attendance, and periodically communicating with parents. Teaching/Lesson plans are utilized to focus both teachers and students on predefined activities that contribute to the desired outcomes. Assignments, seminars, and remedial classes are employed to enhance subject knowledge and address areas where students may be struggling. Scholarships are provided to socially or economically disadvantaged students, in line with government and institutional policies, to facilitate their growth and access to knowledge. The institution fosters an integrated and interesting learning environment through regular seminars, debates, case studies, quizzes, and departmental activities such as festivals and exhibitions. Extension activities like awareness rallies, cleanliness campaigns, and Eco clubs promote creativity, pro activity, and the inculcation of ethical values. The institution's dedicated and qualified faculty members have played a crucial role in mentoring students, leading to distinctions and good human beings. Students have also excelled in state and national sports meets, and extracurricular activities like NSS and NCC, earning recognition. These achievements exemplify the institution's commitment to attaining the stated outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://gcbhattu.edu.in/Data?Menu=2+Rx+N0HANC=&SubMenu=HAzFC0dJhe4=

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

248

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gcbhattu.edu.in/FeedBackDetails>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Nil

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

Nil

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Classrooms: There are 16 class rooms including one seminar hall used for teaching purpose. Out of these 16 classrooms 10 classrooms are ICT enabled facilities such as smart class, projector, wifi, LAN etc. The classrooms are occupied throughout the daily study hours and the timetable is so spread that the maximum utilization of them is ensured. Classrooms have had one setup: straight rows of desks facing the front of the classroom. The row style allows teachers ample amount of space to walk around. This makes it easier for teachers to supervise the students and insuring that students stay focused.

Computers lab There are two computer labs in this college. The computers facilities are used by all the enrolled students in the practical groups of students. The college assesses time to time the need of maintenance and up gradation of ICT tools such as internet facility.

Laboratories There are six Laboratories in this college viz., 02 physics, 02 chemistry, 01 geography and 01 defense studies. These Laboratories are used by all the enrolled students in respective subjects for practical purpose. Each group of practical subject consists of 15 to 25 students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural activities

The college constitutes a cultural committee every year for smooth functioning of cultural activities throughout the year. The committees functions independently for their allotted work under the overall supervision of Principal. The college organizes one Talent Search Programme for newly admitted students in odd semester each year. The college hosts a Sur-Utsav Programme in even semester. The college has an adequate facility for organizing these activities including a seminar

hall, main stage for organizing literary events and one big stage for singing and dancing events.

Sports, games (indoor, outdoor)

The college has an adequate facility for organizing sports events. It has one big play ground for cricket, football, kabaddi, kho-kho, athletic and such events. There is one badminton court in the campus and one volley-boll court for assisting sports students. The sports facilities are made available to students and the expert advice of the faculty members of the Dept. of Physical education is always with them. College Grounds are normally used for College Events/Functions/Ceremonies like Convocation Ceremonies, Annual Functions etc. These grounds are also used by the Department of Physical Education for its athletes and players for "Practice" and for organizing Annual Sports Meet, Inter- College Sports Functions etc.

Gymnasium

This college has one gymnasium/fitness center equipped with all facilities to cater to the needs of sports persons to keep them fit such as cycling, stretching, muscle training equipment's etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

1. Library is automated using Integrated Library Management System (ILMS).

2. Name of the ILMS software is SOUL 3.0

3. Nature of automation: library is fully automated

4. Version of software is 3.0 it will be updated as and when new version is being made available to us by inflibnet center

5. Automation of all books is made in each session.

6. Membership

7. N list subscription

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The COVID-19 pandemic had a significant impact on students' lives, and this institution took responsibility for assisting them in staying engaged and becoming responsible citizens. The college purchased ICT equipment to aid teachers in conducting online classes and creating e-content such as videos, presentations, images, and quizzes. New smart classrooms were added, including LAN, Wi-Fi, and projector facilities. The college has 16 classrooms, including one seminar hall, with ten of them equipped with smart classes, projectors, Wi-Fi, and LAN. There are two computer labs with highspeed internet and LCD screens, which can be used for real-time information sharing. The college conducts live budget telecasts to help students gain practical knowledge. The institution periodically assesses the need for maintenance and upgrades of ICT tools, such as internet facilities, smart classrooms, printers, and computers, and strives to provide high-speed internet and Wi-Fi for teachers and students. Now the institution has 100 MBPS bandwidth facility including Wi-Fi coverage in campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

64

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has a well-established mechanism and set procedures for maintaining and utilizing the mentioned facilities. The delegation of duties is made through a comprehensive system of committees headed by respective convenors. The committees function independently for their allotted work under the overall supervision of the principal. The college construction committee remains busy throughout the year in keeping college property in good stead. The principal is empowered to allow small repairs, while major repairs and works involving expenditure above one lac require the college to write to higher authorities for financial assistance. The college follows a well-defined policy and procedure for maintaining, utilizing, and upgrading

facilities, including classrooms, computers, labs, sports facilities, and the library. The college assesses the need for the upgradation of ICT tools and makes efforts to get grants for such improvements. The large classrooms are used frequently to conduct co-curricular and extracurricular activities round the year, and college grounds are used for events/functions/ceremonies and for organizing sports meets. The library has a rich collection of about 17500 books that cover all the important subjects, and relevant magazines are subscribed and made available to the students. The college encourages students to make full use of these facilities and has a well-set mechanism to maintain and improve them.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

340

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college proactively encouraged student participation in various activities, including administrative tasks, co-curricular pursuits, and extracurricular engagements. Despite the Covid-19 pandemic and onwards the institution successfully shifted to online platforms, enabling students to stay involved. Students eagerly contributed to initiatives, particularly in raising awareness about Covid protocols among the broader community. Utilizing technology, the college provided opportunities for students to remain connected and engaged. Online platforms allowed them to explore their interests and talents beyond academics, participating in co-curricular activities such as competitions, workshops, seminars, and collaborative events that enhanced their learning experience. Recognizing the importance of promoting Covid-19 safety measures, the college emphasized spreading awareness not only within its own community but also to the general public. Students played a crucial role by utilizing various online channels to disseminate information, share resources, and educate others on the significance of adhering to Covid protocols. Their active involvement demonstrated a sense of social responsibility and a dedication to making a positive impact during these challenging times. Through the encouragement of student engagement in administrative, co-curricular, and extracurricular activities, and leveraging online platforms during the pandemic, the college ensured a continuous involvement of students. Moreover, it empowered students to contribute meaningfully to society by raising awareness and promoting responsible behavior in the fight against Covid-19. After covid 19 institution worked on mental health of the students through mentorship as well.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a registered Alumni Association in the college, it actively arranges alumni gatherings to foster connections and gather valuable feedback. These meetings serve as a platform for former students to share their experiences and provide suggestions for enhancing the overall environment of the college. The institution places great importance on these recommendations and takes measures to implement them effectively. In addition to valuable input, the college also benefits from the generosity of its alumni. Former students contribute to the institution's financial growth by donating various items such as fans, chairs, water coolers, and steel sheds for student seating arrangements. These donations not only improve the college's infrastructure but also aid in its overall development. Moreover, the alumni extend their support beyond

material contributions, actively participating in the maintenance of a healthy and conducive learning environment within the institution. Although there is an official Alumni Association, the college recognizes the significance of fostering a strong alumni network. By organizing alumni meetings and actively engaging with former students, the college ensures that their voices are heard and their contributions are acknowledged. These interactions not only enhance the college's reputation but also facilitate the growth and progress of the institution through financial donations and other support services. The college remains committed to strengthening its relationship with its alumni and utilizing their expertise and resources to continuously improve the college experience for current and future students

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of an institution must be in accordance with its vision and mission, reflecting the goals and objectives of the organization. In the case of this college, the vision is to transform the youth into professionally competent and socially responsible citizens through education. This is achieved through degree courses, co-curricular activities, cultural programs, and social outreach programs, which promote the development of students' cultural and moral values, leadership skills, and social empathy. The institution also emphasizes the need for sustainable development and innovative teaching-learning processes, which are supported by state-of-the-art technology.

Online teaching and e-learning are being effectively carried out with the help of a virtual platform dedicated to the needs of students. The teaching faculty is actively involved in promoting a holistic education for the students, which is manifested through the leadership provided by them in committees and schemes. The governing body of the institution has representative members from the teaching faculty, ensuring that their voice is heard. The proactive leadership of the Principal ensures the fulfillment of the vision and mission, striving to make the institution a center of excellence. Overall, the governance of the institution is in tune with its vision and mission, ensuring that the college's objectives are met.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The administration and academic activities of the college are run through decentralization and participative management. The college is headed by the Principal, who works according to the rules of the Higher Education Department of the Government of Haryana. The Principal functions as the first among equals and follows decisions taken in staff council meetings or IQAC meetings of the teaching staff. The staff council and IQAC committee consist of senior staff members who advise the Principal and implement decisions taken in their meetings. Important matters are discussed in the meetings of the whole staff, and decisions are taken based on the majority voice. The college has a well-planned mechanism of committees and cells, each with a convener and staff members, dealing effectively with different college activities. The principal plays a supervisory role, while these committees work independently in their daily functioning. Students are also actively involved in the activities of cells, under the overall supervision of respective teacher in charge. Non-teaching staff members also have a say in administrative matters, and the Principal consults them regularly. The college functions effectively with the joint efforts of faculty, nonteaching staff, and students, following the principles of decentralization and participative management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college follows the guidelines of the Directorate General of Higher Education and Choudhary Devi Lal University, Sirsa in preparing lesson plans and conducting curricular and extra-curricular activities. Teaching strategies include regular feedback, group discussions, and active class participation. The internal assessment process is transparent, and marks are assigned based on attendance, assignments, and class tests. The faculty is encouraged to participate in research activities, attend seminars, conferences, and workshops. The library is fully automated, air-conditioned, and receives feedback from students and staff. The college has smart classrooms, an Edusat room, and online lectures. The college is switching to HRM, and faculty data is centrally digitalized for managing transfers, salary disbursement, and leave sanctioning. The admission process is online and centrally handled by the Higher Education Department, ensuring transparency. Industry interactions and collaborations are established through job fairs, workshops, and training programs under various cells, including Placement Cells.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution has an effective and efficient administrative setup, with the Principal being the final authority in financial matters and day-to-day running of the college. Various bodies

like the Teachers' Council, Students' Council, and Committees are set up with teacher Convenors as heads to facilitate research-oriented activities, advise on library policies, and organize cultural events, placement drives, and medical emergencies. The college has service rules and procedures that follow the Punjab Finance Rules Vol-1 and 2, Haryana Service Rules 2016 DGHE, and recruitment rules for teaching and non-teaching staff prescribed by the UGC and the Govt. of Haryana. The college also has promotional policies for teachers according to different government orders as released by the Department of Higher Education, Haryana. The college encourages faculty members to participate in seminars, conferences, and workshops to enhance their skills, and research activities are individually pursued by the faculty members who publish their research papers in reputed journals. The college uses ICT tools like smart classrooms, Edusat, and online modes for live/recorded lectures and power-point presentations. The admission process for students is online and handled centrally by the Higher Education Department of the Government of Haryana for maintaining transparency.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution provides effective welfare measures for both teaching and non-teaching staff as well as for students. The welfare schemes for teaching staff include GPF Advance Loan, House Building Advance Loan, etc., as per the government norms. Similarly, the nonteaching staff is provided with Festival Loan, Wheat Loan, GPF Advance Loan, House Building Advance Loan, etc., as per the government norms. Additionally, the institution provides various scholarship schemes such as NSP, Post Metric, BC Scholarship, and Free Bus Pass facility, etc., for girl students as per the government norms. These welfare measures help to improve the living standards of the staff and students by providing them with financial assistance in times of need. The institution follows the government norms and regulations for implementing these schemes, ensuring transparency and fairness in their distribution. These measures help in creating a conducive and supportive environment for the staff and students, ultimately leading to their overall well-being and growth.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There is an Internal Performance Appraisal system for all its staff members headed by the Principal of the Institution. The Principal monitors and evaluates the performance of all staff and communicates the area of improvement or the overall performance annually or as per requirement. There are Grievance Redressal and Suggestion box placed at strategic locations in the campus where the students can express their query or concern about teachers which is also considered by the Principal. All these are scrutinized and assessed by the Principal. The Principal further communicates the outcome with the staff members in a completely confidential manner. Annual Confidential Report of all staff members is prepared by the head of the institute. Apart from this IQAC committee approves API of teaching staff members in transparent manner as per Haryana Govt. Rules.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit System: All documents related to financial

transactions are checked by the college bursar before making payment of bills keeping in view the Govt. Rules and instructions. Internal Audit System is also checked by GHE through PraYAAS Framework.

External Audit System: College receives two types of grants/funds i.e. Govt. Grants from Higher Education Dept. Records checking and audit of these grants are conducted by auditors from the office of Account General Haryana. Funds/Fees receive from students: Audit of college funds is conducted by auditors of Director Local funds, Finance Dept., Govt. of Haryana

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional strategies for mobilization of funds and the optimal utilization of resources. The institution is administered by the Principal and various administrative wings following the best possible practices in the given working scenario. The institution always ensures that the funds/resources are collected on timely basis and are utilized

in the best possible way by ensuring judicious investments and restricting to budgeted expenditure. The main sources of receipts are fees collected from students, grants from the State Government, interest on fixed deposits, fines and other miscellaneous income from sale of old newspapers, magazines, scraps etc. Fee collection is done in a systematic way within a time frame. Students are informed about the time schedule through notifications on college notice boards, website and through text messages. All purchases are made after inviting requisite number of quotations and their proper scrutiny. All the expenditures are checked by committee and approved by Bursar and Principal being the final authorities in all financial matters at college level. Internal checks and controls are very much in place which ensures transparency in financial resource management. The resources are carefully allocated to meet overall administrative requirements, infrastructural upgradation and maintenance, enhancement of teaching learning environment, faculty development etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) has played a significant role in institutionalizing quality assurance strategies and processes in the college. The institution's vision is to educate the youth to become professionally competent and socially responsible citizens. The IQAC, along with the NCC and NSS, organized blood donation camps during the COVID-19 pandemic and conducted a range of co-curricular activities online to enhance students' cultural development. The NSS, NCC, Women's Cell, Placement Cell, and various departments conduct social outreach programs to inculcate moral values such as responsibility, leadership, and social empathy among the students. The IQAC has focused on programs and workshops, particularly for students, addressing mental health issues and social responsibility, considering multicultural backgrounds and cities' diversity. These initiatives have contributed significantly to the holistic development of the students and

have become an essential part of the college calendar. Gender sensitization programs introduced by the IQAC seek to make students aware of gender justice and gender equality issues and empower women, fulfilling the institution's mission regarding women's empowerment. Even during the pandemic and ensuing lockdown, such sessions were held virtually to take care of the students' mental health and uplift their spirits.

File Description	Documents
Paste link for additional information	http://gcbhattu.edu.in/Home
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities. The regular meetings of the IQAC internally as well as with the principal and different committees are conducted to ensure stocktaking and earmarking of the scopes of improvement in all possible spheres of campus life. Regular meetings obtained from different stakeholders help in proper identification of the target area. The major tasks set up by the IQAC in the last year was to take care of the online education of students during the pandemic times, others included development of awareness among the various stake holders on awareness on covid-19.

File Description	Documents
Paste link for additional information	http://gcbhattu.edu.in/Home
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s)

B. Any 3 of the above

Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

To ensure a safe and secure atmosphere, the Women Cell, NSS Girls Unit and Anti-Sexual Harassment Committee ensures posters promoting Gender Equity and sensitization are placed on the Notice Board in all departments. A Complaint Box is placed outside the Principal office to enable complainants to drop their complaints easily. Mobile numbers of Principal and Concerned in charge of above mentioned committee are made available on the Notice Board of the college and college Website. Strict confidentiality is maintained by these committee to encourage the Complainant to lodge complaint without fear. CCTV cameras were installed at strategic points in the college for Better security of the students. Faculty has been directed to keep door of the lecture hall open during classes. Other Grievance Redressal mechanisms for the safety of our students such as Grievance Redressal Cell, Anti-Ragging Committee, implementation Of the RTI, discussions in Parent Teacher meetings are also Working in college. Self Defense workshops are also organized in the college for the safety of the students. A separate Common Rooms is available for girl's students to take some rest. Every year extension lectures are also delivered about gender Sensitization and gender equity. The Women Cell has been Consistently organizing seminars and workshops on gender

Discrimination awareness and women's security.

File Description	Documents
Annual gender sensitization action plan	http://gcbhattu.edu.in/images/31/MultipleFiles/File14939.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://gcbhattu.edu.in/images/31/MultipleFiles/File14940.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures **C. Any 2 of the above**
Solar energy
Biogas plant Wheeling to the Grid **Sensor-based energy conservation**
Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution is well equipped with all types of facilities for degradable and non-degradable waste. There are many dustbins in almost every nock and corner of the college campus for the disposal of the garbage. These dustbins are kept for segregating dry and wet waste material. Apart from this the college has adopted various methods to keep college campus neat and clean and maintain healthy environment.

Solid Waste Management Solid waste management is a term that is used to the process of collecting and treating solid wastes. It also offers solutions for recycling items that do not belong to garbage or trash. Our college has an effective and unique waste management system. It is a critical process for any organization as it impacts the health and environment of not only the people working in the campus but also of those living in the vicinity.

Organic waste The college campus is full of plants and trees. We have a unique process for organic waste that is composting. Composting is the process of decomposition of organic material where the organic material is acted on by soil organism resulting in the recycle of nitrogen, phosphorous, potassium, and other soil nutrients into humus-rich components. In the college premises, we have dumping site. The organic waste is collected in a pit. After the pit is filled, pits are made regularly at the dumping sites. When organic waste turns into compost it is used in the plants.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities **D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

college organizes various types of events to provide an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socioeconomic and other diversities: Various types of events organized during the year Blood Donation Camp Independence Day Poshan maha Abhiyan NSS Day Celebration Quiz Competition National Unity Day NSS One Day Camp Constitution Day World Aids Day Youth Day Celebration National Girl Child Day Republic Day NSS one day Camp

International Women Day Celebrated NSS one day Camp Environment Day Celebration Yoga day Celebration Tree Plantation in College Campus Blood Donation Camp Har Ghar Tiranga Rally Recruitment of NCC Cadets Run for Unity

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college aims to provide students with the necessary knowledge, skills, and values to maintain a balance between livelihood and life through an effective, supportive, safe, accessible, and affordable learning environment. The college

community instills these elements in their value system. Various programs on culture, traditions, values, duties, and responsibilities are conducted by inviting prominent people to inspire and educate the students. The college conducts awareness programs on various issues like banning plastics, cleanliness, and Swachh Bharat, and students are encouraged to participate. The college has policies and a code of conduct for staff and students that reflect their core values. The university curriculum includes mandatory courses like Professional ethics and human values, Constitution of India, and Essence of Indian Traditional Knowledge, which help inculcate constitutional obligations among students. The college celebrates Constitution Day, Republic Day, and Independence Day every year, and students are encouraged to participate in related activities. The college also organizes a blood donation camp, road safety rallies, and cleaning and plantation activities regularly, and students are encouraged to participate. During the induction and other programs, students are made aware of their rights, duties, responsibilities, and the code of ethics as citizens of India.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College celebrates national and international commemorative days, events and festivals. National festivals play an important role in planting seed of Nationalism and Patriotism among people of India. Our College celebrates these events with great enthusiasm to commemorate the ideology of nationalism.

Republic day- The College celebrates Republic day on 26th January every year. This is a day to remind the students about the constitution of the country and the need to abide by it at all times. The celebration includes the unfurling of national flag and spreading a warm message of nationalism in a speech by the Principal.

Independence Day-Independence Day is celebrated every year on 15th of August, flag hoisting is organized and is celebrated to mark freedom of India from British rule. The College encourages students to remember our national leaders and their sacrifices.

Gandhi Jayanti is celebrated every year on 2nd October to understand the ideology of our great leader Mahatma Gandhi.

Haryana Martyr's Day-This Day is observed on the death anniversary of Rao Tula Ram, a freedom fighter during India's first war of independence in 1857.This day is a Shaheedi Divas (martyrdom day) to honour those who have made the ultimate sacrifice in defence of Haryana and the nation.

International Yoga day is celebrated on 21st June every year. Voters Day is celebrated on 25th January

District Day- is celebrated on 15th July every year as Establishment day of District Fatehabad to provide knowledge to students about Fatehabad District.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title- Community Help. **Goals and Objectives of Practice-** To build trust between the local people/community and college staff and students. To give local people and communities the opportunity to take some decision in welfare of students. To provide knowledge of local issues. To remove barriers between the community and College. To boost up mutual understanding between College and Community. To develop a sense of cooperation between community and college. **Context-** In today's time, no institution can work without community support. In the matters of educational institutions, it becomes even more important. Students of different caste and creeds, ages and religion etc. come from different places in the college. In such a situation, the importance of community support increases even more. Without community support, we will not be able to do various types of planning for the bright future of the students. So it becomes necessary that the proper conduct of an educational institution requires community support to work for the welfare of the students. Students become familiar with various community helpers and know the ways they are helping the staff, students and community.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

We believe that college life is not all about academics, games, friends, and fun. It is also about learning to interact with other people, being aware of social, environmental and gender issues, and inequities in the society. We provide an opportunity to every student to contribute to make the society in which they live a better place and to grow as better individuals. The main focus of our college is to serve the society through education. Some achievements of our college are given as follow:

- The NSS (Boys And Girls) unit plans activities like tree plantation and field visits to expose the students to the pressing issues in our society. NSS unit which undertakes various services to inculcate social values.
- The students raised awareness about the social issues through various activity conducted by college at different time. Essay Writing Competition, Speech Competition , Sloagan Writing, Rallies etc organized by NSS,NCC and Women Cell of College plays very important role to spread awareness.
- Blood Donation Camps have been organized in the college. The college staff also actively participates in these activities.
- Teachers of our college represent themselves as members of Board of Studies at Chaudhary Devi Lal University Sirsa.
- Separate libraries in the Department of Commerce, Geography and Defence Studies were established and enriched.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college has a well-organized approach for curriculum delivery and documentation. The curriculum scheme is decided by the affiliating university through comprehensive discussions with subject experts in the meetings of the Board of Studies. The delivery of the curriculum is planned before the start of regular studies through weekly lesson plans that ensure an optimum spacing of syllabus in study days. The lesson plans are designed for exhaustive coverage of syllabus, and the teachers discuss the syllabus units with students and provide them with relevant current information. Students are encouraged to ask questions and provide their inputs to the teachers for effective delivery of curriculum subject matters. The teachers use ICT tools like audio-videos, smart classrooms, language labs, and compulsory computer awareness classes to enhance the learning experience. The college provides opportunities for students to prepare and speak on the topics in their syllabus through seminars, oral presentations, group discussions, and active class participation. Students are encouraged to refer to standard prescribed texts written by renowned scholars of the respective subjects, and they are also provided with written handouts and study material. The teachers plan assignments and classtests in such a way that provides comprehensive coverage of syllabus and helps students in their semester exams. The college also ensures documentation of the curriculum delivery mechanism through weekly lesson plans for the whole semester for student feedback. The college is engaged in imparting education to students in their chosen field and guiding them towards their academic and career goals.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://gcbhattu.edu.in/images/31/MultipleFiles/File28915.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college decides on the academic calendar at the beginning of each session in accordance with the affiliating university schedule and the norms of the Higher Education Department of the Government of Haryana. The academic calendar is strictly adhered to, allowing students to plan their studies and examination schedules in advance. The college has a structured mechanism for internal assessment of students, which includes monitoring attendance, participation in class discussions, academic performance, and presentation of subject matter. The internal assessment system includes one class test, two assignments, and regular class attendance, which forms the basis of twenty marks internal assessment of students. This criterion motivates students to attend classes regularly and remain participative in class discussions. The class tests and assignments are planned in a way that ensures regular feedback on the student's performance. Furthermore, the internal assessment system helps students perform better in the final semester exams by providing comprehensive coverage of the syllabus. The teachers give students opportunities to ask questions and answer queries raised by teachers during or after the teaching of the syllabi related subject matters. The college encourages students to continuously learn during classes, and teachers provide the necessary inputs to help them succeed. Overall, the college has a well-structured mechanism for the internal assessment of students, allowing them to perform better in their academic endeavors.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for

B. Any 3 of the above

UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
0	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
0	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The subject of Environment is taught in all six semesters of BA, B.Com, and BSc courses. It explores the relationship between humans and the environment by studying various types of pollution, the availability of natural resources, and the interrelationships between resource use and environmental issues. The course aims to examine how environmental issues are linked to human beings and society as a whole. Through this subject, students are expected to gain knowledge and understanding of the impact of human activities on the environment and the consequences of environmental degradation on human health and well-being. By studying this subject, students will also learn about the importance of sustainable development and the role of individuals and society in preserving the environment for future generations. The course curriculum may include topics such as air and water pollution, climate change, deforestation, biodiversity loss, and waste management. Overall, the subject of Environment provides students with an essential understanding of the relationship between humans and the environment and encourages them to become responsible and active members of society in preserving and protecting the environment.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File
1.4.2 - Feedback process of the Institution may be classified as follows	
File Description	Documents
Upload any additional information	View File
URL for feedback report	http://gcbhattu.edu.in/FeedBackDetails
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
1320	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST,	

OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

498

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college uses various methods such as teacher-student interactions, reports of class assignments and tests, Viva-voce examinations, practical's, seminars, and attendance to assess students' learning levels.

Special measures taken to support relatively slow learners are as follows

- **Assistance from classmates and senior students is arranged**
- **Providing tutorial assignments**
- **Delivering lecture for better understanding of concepts**
- **Providing extra reading material to improve basic understanding of subject**
- **Encouraging them to study courses on developing soft skills to master understanding of language**
- **Encouraging them to participate in various activities to develop social skills**

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
889	21

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The faculty members at the institution use various teaching methods such as lectures, interactive sessions, computer-assisted methods, and experiment methods to enhance the learning Experience of students. They use PowerPoint presentations, You-Tube lectures and computer-based materials. The teaching-learning process is made more effective through the use of ICT enabled teaching, experiential learning, student seminars, summer internship programs, group learning methods, and black-board presentations. The interactive methods include group discussion, role-play, subject quiz, news analysis, and educational games. The institution has Wi-Fi-enabled classrooms with LCD, Language Lab, Smart Classrooms, etc. The experimental or laboratory method is used in science subjects to acquaint the students with the facts through direct experience. The student seminars are organized, where students present papers on contemporary topics. The NSS Swachh Bharat Summer Internship is organized for NSS students where they learn about the importance of cleanliness. In addition, the institution provides support to slow learners by arranging assistance from classmates and senior students, providing tutorial assignments, providing extra reading material, and encouraging them to participate in various activities to develop social skills.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college utilizes information and communication technology tools to support, enhance, and optimize the delivery of education. The faculty members are encouraged to use ICT tools for effective teaching and learning processes. The following ICT tools are available in the college: projectors, desktop and laptops, printers, photocopier machines, scanners, seminar rooms, interactive smart whiteboards, and online classes through Google Meet and Google Classroom. The faculty members use various ICT tools such as PPT industry connect, online quizzes, video conferencing, video lectures, online competitions, and workshops to make the learning experience more engaging and interactive for the students. The faculty members are equipped with a digital library, online search engines, and websites to prepare effective presentations. They also prepare online quizzes for students with the help of Google Forms and counsel students through Google Meet application. The college uses digital facilities such as seminar halls and smart class rooms to organize guest lectures, expert talks, and various competitions for the students. The recording of video lectures is made available to students for long term learning and future referencing. Various events such as poster making, project presentations, online quizzes, and presentations are being organized with the help of various ICT tools.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

21

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

07

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

119

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The evaluation process involves various assessments such as assignments, class tests, internal assessment, practical examinations, and seminar/viva-voce exams. Students need to submit two assignments based on their syllabus, with each assignment carrying 5 marks. Additionally, one class test is conducted by each teacher, which also carries 5 marks. Internal assessment marks are based on two assignments, one class test, and attendance, which comprises 20 marks. The practical examination is evaluated by one external and one internal examiner based on different parameters decided by both examiners. The seminar and viva-voce exam is held in the even semester by the department of commerce and evaluated by one external and one internal examiner based on different parameters as per the syllabus. Marks obtained by students in assignments and sessional exams are conveyed to them. Overall, the evaluation process aims to assess the students' knowledge, skills, and understanding of the subject and provide them with feedback to improve their learning.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institute has implemented a transparent grievance redressal mechanism to handle examination-related issues. At the institute level, a grievance redressal committee is formed, consisting of a senior teacher as the convener and

other teaching staff as members. Evaluated answer scripts are distributed to students, and any clarifications or grievances are addressed by the teacher. The internal marks are displayed on the notice board, and any discrepancies are resolved by the concerned teacher. If a student is not satisfied with the marks awarded, they may represent the same to the concerned HOD, and all such representations are positively considered and reassessed if necessary. Students who have failed in the exams are counseled by the faculty mentor, and tutorial classes are conducted for them. If students have grievances related to the evaluation of university answer scripts, they can apply for re-evaluation within a week from the declaration of results. If the re-evaluation results are not satisfactory, they can apply for challenge evaluation within a week after the announcement of the re-evaluation results. The evaluation process is carried out by subject experts, and the result will be announced before the commencement of the university examination. The entire process is maintained transparent and time-bound by the university, and maximum chances are given to the students to clear the subject.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution has issued the Programme and course outcomes of the Programmes offered by the institution to teachers and students in advance. These outcomes describe the expected knowledge, skills, and attitudes that students are expected to acquire upon completion of the courses. The outcomes are available on the college website, ensuring that they are easily accessible to all students and faculty. This is a crucial step in ensuring that the courses are aligned with the institution's mission and vision and meet the expectations of all stakeholders. The outcomes provide clarity on what the students should achieve at the end of the course, and the teachers can use these outcomes to design the course content, teaching methods, and assessment criteria

accordingly. This ensures that the courses are consistent with the expectations and requirements of the industry and the job market. It also helps the students to understand the significance of the courses and motivates them to learn and excel in their studies. In summary, the institution has taken a proactive approach to communicate the Programme and course outcomes to all stakeholders, which is a positive step towards enhancing the quality of education offered by the institution.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://gcbhattu.edu.in/Data?Menu=2+Rx+N0HANc=&SubMenu=HAzFC0dJhe4=
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution prioritizes ensuring that stakeholders in the course receive the intended outcomes. This is achieved through an evaluation system and student feedback, which serve as channels for conveying course objectives to students. To assess the achievement of curriculum objectives, two written examinations are conducted per semester. Additionally, class tests are arranged to identify weaker areas and provide support to students. Each faculty member serves as a mentor to a group of 60 students, overseeing their development, providing counseling, monitoring attendance, and periodically communicating with parents. Teaching/Lesson plans are utilized to focus both teachers and students on predefined activities that contribute to the desired outcomes. Assignments, seminars, and remedial classes are employed to enhance subject knowledge and address areas where students may be struggling. Scholarships are provided to socially or economically disadvantaged students, in line with government and institutional policies, to facilitate their growth and access to knowledge. The institution fosters an integrated and interesting learning environment through regular seminars, debates, case studies, quizzes, and departmental activities such as festivals and exhibitions. Extension activities like awareness rallies, cleanliness

campaigns, and Eco clubs promote creativity, pro activity, and the inculcation of ethical values. The institution's dedicated and qualified faculty members have played a crucial role in mentoring students, leading to distinctions and good human beings. Students have also excelled in state and national sports meets, and extracurricular activities like NSS and NCC, earning recognition. These achievements exemplify the institution's commitment to attaining the stated outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://gcbhattu.edu.in/Data?Menu=2+Rx+N0HANc=&SubMenu=HAzFC0dJhe4=

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

248

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gcbhattu.edu.in/FeedBackDetails>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Nil

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during

the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

Nil

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

Classrooms: There are 16 class rooms including one seminar hall used for teaching purpose. Out of these 16 classrooms 10 classrooms are ICTenabled facilities such as smart class, projector, wifi, LAN etc. The classrooms are occupied throughout the daily study hours and the timetable is so spread that the maximum utilization of them is ensured. Classrooms have had one setup: straight rows of desks facing the front of the classroom. The row style allows teachers ample amount of space to walk around. This makes it easier for teachers to supervise the students and insuring that students stay focused.

Computers lab There are two computer labs in this college. The computers facilities are used by all the enrolled students in the practical groups of students. The college assesses time to time the need of maintenance and up gradation of ICT tools such as internet facility.

Laboratories There are fsix Laboratories in this college viz., 02 physics, 02 chemistry, 01 geography and 01 defense studies. These Laboratories are used by all the enrolled students in respective subjects for practical purpose. Each group of practical subject consists of 15 to 25 students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural activities

The college constitutes a cultural committee every year for smooth functioning of cultural activities throughout the year. The committees functions independently for their allotted work under the overall supervision of Principal. The college organizes one Talent Search Programme for newly admitted students in odd semester each year. The college hosts a Sur-Utsav Programme in even semester. The college has an adequate facility for organizing these activities including a seminar hall, main stage for organizing literary events and one big stage for singing and dancing events.

Sports, games (indoor, outdoor)

The college has an adequate facility for organizing sports events. It has one big play ground for cricket, football, kabaddi, kho-kho, athletic and such events. There is one badminton court in the campus and one volley-boll court for assisting sports students. The sports facilities are made available to students and the expert advice of the faculty members of the Dept. of Physical education is always with them. College Grounds are normally used for College Events/Functions/Ceremonies like Convocation Ceremonies, Annual Functions etc. These grounds are also used by the Department of Physical Education for its athletes and players for "Practice" and for organizing Annual Sports Meet, Inter-College Sports Functions etc.

Gymnasium

This college has one gymnasium/fitness center equipped with all facilities to cater to the needs of sports persons to keep them fit such as cycling, stretching, muscle training equipment's etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

1. Library is automated using Integrated Library Management System (ILMS).

2. Name of the ILMS software is SOUL 3.0

3. Nature of automation: library is fully automated

4. Version of software is 3.0 it will be updated as and when new version is being made available to us by inflibnet center

5. Automation of all books is made in each session.

6. Membership

7. N list subscription

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The COVID-19 pandemic had a significant impact on students' lives, and this institution took responsibility for assisting them in staying engaged and becoming responsible citizens. The college purchased ICT equipment to aid teachers in conducting online classes and creating e-content such as videos, presentations, images, and quizzes. New smart classrooms were added, including LAN, Wi-Fi, and projector facilities. The college has 16 classrooms, including one seminar hall, with ten of them equipped with smart classes, projectors, Wi-Fi, and LAN. There are two computer labs with highspeed internet and LCD screens, which can be used for real-time information sharing. The college conducts live budget telecasts to help students gain practical knowledge. The institution periodically assesses the need for maintenance and upgrades of ICT tools, such as internet facilities, smart classrooms, printers, and computers, and strives to provide high-speed internet and Wi-Fi for teachers and students. Now the institution has 100 MBPS bandwidth facility including Wi-Fi coverage in campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers**64**

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has a well-established mechanism and set procedures for maintaining and utilizing the mentioned facilities. The delegation of duties is made through a comprehensive system of committees headed by respective convenors. The committees function independently for their allotted work under the overall supervision of the principal. The college construction committee remains busy throughout the year in keeping college property in good stead. The principal is empowered to allow small repairs, while major repairs and works involving expenditure above one lac require the college to write to higher authorities for financial assistance. The college follows a well-defined policy and procedure for maintaining, utilizing, and upgrading facilities, including classrooms, computers, labs, sports facilities, and the library. The college assesses the need for the upgradation of ICT tools and makes efforts to get grants for such improvements. The large classrooms are used frequently to conduct co-curricular and extracurricular activities round the year, and college grounds are used for events/functions/ceremonies and for organizing sports meets. The library has a rich collection of about 17500 books that cover all the important subjects, and relevant magazines are subscribed and made available to the students. The college encourages students to make full use of these facilities and has a well-set mechanism to maintain and improve them.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above
File Description	Documents
Link to institutional website	<p style="text-align: center;">Nil</p>
Any additional information	<p style="text-align: center;">No File Uploaded</p>
Details of capability building and skills enhancement initiatives (Data Template)	<p style="text-align: center;">No File Uploaded</p>
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
<p>340</p>	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
File Description	Documents
Any additional information	<p style="text-align: center;">No File Uploaded</p>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<p style="text-align: center;">No File Uploaded</p>
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level

examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college proactively encouraged student participation in various activities, including administrative tasks, co-curricular pursuits, and extracurricular engagements. Despite the Covid-19 pandemic and onwards the institution successfully shifted to online platforms, enabling students to stay involved. Students eagerly contributed to initiatives, particularly in raising awareness about Covid protocols among the broader community. Utilizing technology, the college provided opportunities for students to remain

connected and engaged. Online platforms allowed them to explore their interests and talents beyond academics, participating in co-curricular activities such as competitions, workshops, seminars, and collaborative events that enhanced their learning experience. Recognizing the importance of promoting Covid-19 safety measures, the college emphasized spreading awareness not only within its own community but also to the general public. Students played a crucial role by utilizing various online channels to disseminate information, share resources, and educate others on the significance of adhering to Covid protocols. Their active involvement demonstrated a sense of social responsibility and a dedication to making a positive impact during these challenging times. Through the encouragement of student engagement in administrative, co-curricular, and extracurricular activities, and leveraging online platforms during the pandemic, the college ensured a continuous involvement of students. Moreover, it empowered students to contribute meaningfully to society by raising awareness and promoting responsible behavior in the fight against Covid-19. After covid 19 institution worked on mental health of the students through mentorship as well.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a registered Alumni Association in the college, it actively arranges alumni gatherings to foster connections and gather valuable feedback. These meetings serve as a platform for former students to share their experiences and provide suggestions for enhancing the overall environment of the college. The institution places great importance on these recommendations and takes measures to implement them effectively. In addition to valuable input, the college also benefits from the generosity of its alumni. Former students contribute to the institution's financial growth by donating various items such as fans, chairs, water coolers, and steel sheds for student seating arrangements. These donations not only improve the college's infrastructure but also aid in its overall development. Moreover, the alumni extend their support beyond material contributions, actively participating in the maintenance of a healthy and conducive learning environment within the institution. Although there is an official Alumni Association, the college recognizes the significance of fostering a strong alumni network. By organizing alumni meetings and actively engaging with former students, the college ensures that their voices are heard and their contributions are acknowledged. These interactions not only enhance the college's reputation but also facilitate the growth and progress of the institution through financial donations and other support services. The college remains committed to strengthening its relationship with its alumni and utilizing their expertise and resources to continuously improve the college experience for current and future

students	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File
5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
File Description	Documents
Upload any additional information	No File Uploaded
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>The governance of an institution must be in accordance with its vision and mission, reflecting the goals and objectives of the organization. In the case of this college, the vision is to transform the youth into professionally competent and socially responsible citizens through education. This is achieved through degree courses, co-curricular activities, cultural programs, and social outreach programs, which promote the development of students' cultural and moral values, leadership skills, and social empathy. The institution also emphasizes the need for sustainable development and innovative teaching-learning processes, which are supported by state-of-the-art technology. Online teaching and e-learning are being effectively carried out with the help of a virtual platform dedicated to the needs of students. The teaching faculty is actively involved in promoting a holistic education for the students, which is manifested through the leadership provided by them in committees and schemes. The governing body of the institution has representative members from the teaching faculty, ensuring that their voice is heard. The proactive leadership of the Principal ensures the fulfillment of the vision and mission, striving to make the institution a center of excellence. Overall, the governance of the institution is in tune with its vision and mission, ensuring that the college's</p>	

objectives are met.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The administration and academic activities of the college are run through decentralization and participative management. The college is headed by the Principal, who works according to the rules of the Higher Education Department of the Government of Haryana. The Principal functions as the first among equals and follows decisions taken in staff council meetings or IQAC meetings of the teaching staff. The staff council and IQAC committee consist of senior staff members who advise the Principal and implement decisions taken in their meetings. Important matters are discussed in the meetings of the whole staff, and decisions are taken based on the majority voice. The college has a well-planned mechanism of committees and cells, each with a convener and staff members, dealing effectively with different college activities. The principal plays a supervisory role, while these committees work independently in their daily functioning. Students are also actively involved in the activities of cells, under the overall supervision of respective teacher in charge. Non-teaching staff members also have a say in administrative matters, and the Principal consults them regularly. The college functions effectively with the joint efforts of faculty, nonteaching staff, and students, following the principles of decentralization and participative management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college follows the guidelines of the Directorate General of Higher Education and Choudhary Devi Lal University, Sirsa in preparing lesson plans and conducting curricular and extra-curricular activities. Teaching strategies include regular feedback, group discussions, and active class participation. The internal assessment process is transparent, and marks are assigned based on attendance, assignments, and class tests. The faculty is encouraged to participate in research activities, attend seminars, conferences, and workshops. The library is fully automated, air-conditioned, and receives feedback from students and staff. The college has smart classrooms, an Edusat room, and online lectures. The college is switching to HRM, and faculty data is centrally digitalized for managing transfers, salary disbursement, and leave sanctioning. The admission process is online and centrally handled by the Higher Education Department, ensuring transparency. Industry interactions and collaborations are established through job fairs, workshops, and training programs under various cells, including Placement Cells.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution has an effective and efficient administrative setup, with the Principal being the final authority in financial matters and day-to-day running of the college. Various bodies like the Teachers' Council, Students' Council, and Committees are set up with teacher Convenors as heads to facilitate research-oriented activities, advise on library policies, and organize cultural events, placement drives, and medical emergencies. The college has service rules and procedures that follow the Punjab Finance Rules Vol-1 and 2, Haryana Service Rules 2016 DGHE, and recruitment rules for teaching and non-teaching staff prescribed by the UGC and the Govt. of Haryana. The college also has promotional policies

for teachers according to different government orders as released by the Department of Higher Education, Haryana. The college encourages faculty members to participate in seminars, conferences, and workshops to enhance their skills, and research activities are individually pursued by the faculty members who publish their research papers in reputed journals. The college uses ICT tools like smart classrooms, Edusat, and online modes for live/recorded lectures and power-point presentations. The admission process for students is online and handled centrally by the Higher Education Department of the Government of Haryana for maintaining transparency.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution provides effective welfare measures for both teaching and non-teaching staff as well as for students. The

welfare schemes for teaching staff include GPF Advance Loan, House Building Advance Loan, etc., as per the government norms. Similarly, the nonteaching staff is provided with Festival Loan, Wheat Loan, GPF Advance Loan, House Building Advance Loan, etc., as per the government norms. Additionally, the institution provides various scholarship schemes such as NSP, Post Metric, BC Scholarship, and Free Bus Pass facility, etc., for girl students as per the government norms. These welfare measures help to improve the living standards of the staff and students by providing them with financial assistance in times of need. The institution follows the government norms and regulations for implementing these schemes, ensuring transparency and fairness in their distribution. These measures help in creating a conducive and supportive environment for the staff and students, ultimately leading to their overall well-being and growth.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during

the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There is an Internal Performance Appraisal system for all its staff members headed by the Principal of the Institution. The Principal monitors and evaluates the performance of all staff and communicates the area of improvement or the overall performance annually or as per requirement. There are Grievance Redressal and Suggestion box placed at strategic locations in the campus where the students can express their query or concern about teachers which is also considered by the Principal. All these are scrutinized and assessed by the Principal. The Principal further communicates the outcome with the staff members in a completely confidential manner. Annual Confidential Report of all staff members is prepared by the head of the institute. Apart from this IQAC committee approves API of teaching staff members in transparent manner as per Haryana Govt. Rules.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit System: All documents related to financial transactions are checked by the college bursar before making payment of bills keeping in view the Govt. Rules and instructions. Internal Audit System is also checked by GHE through PraYAAS Framework.

External Audit System: College receives two types of grants/funds i.e. Govt. Grants from Higher Education Dept. Records checking and audit of these grants are conducted by auditors from the office of Account General Haryana.

Funds/Fees received from students: Audit of college funds is conducted by auditors of Director Local funds, Finance Dept., Govt. of Haryana

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional strategies for mobilization of funds and the optimal utilization of resources. The institution is administered by the Principal and various administrative wings following the best possible practices in the given working scenario. The institution always ensures that the funds/resources are collected on timely basis and are utilized in the best possible way by ensuring judicious investments and restricting to budgeted expenditure. The main sources of receipts are fees collected from students, grants from the State Government, interest on fixed deposits, fines and other miscellaneous income from sale of old newspapers, magazines, scraps etc. Fee collection is done in a systematic way within a time frame. Students are informed about the time schedule through notifications on college notice boards, website and through text messages. All purchases are made after inviting requisite number of quotations and their proper scrutiny. All the expenditures are checked by

committee and approved by Bursar and Principal being the final authorities in all financial matters at college level. Internal checks and controls are very much in place which ensures transparency in financial resource management. The resources are carefully allocated to meet overall administrative requirements, infrastructural upgradation and maintenance, enhancement of teaching learning environment, faculty development etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) has played a significant role in institutionalizing quality assurance strategies and processes in the college. The institution's vision is to educate the youth to become professionally competent and socially responsible citizens. The IQAC, along with the NCC and NSS, organized blood donation camps during the COVID-19 pandemic and conducted a range of co-curricular activities online to enhance students' cultural development. The NSS, NCC, Women's Cell, Placement Cell, and various departments conduct social outreach programs to inculcate moral values such as responsibility, leadership, and social empathy among the students. The IQAC has focused on programs and workshops, particularly for students, addressing mental health issues and social responsibility, considering multicultural backgrounds and cities' diversity. These initiatives have contributed significantly to the holistic development of the students and have become an essential part of the college calendar. Gender sensitization programs introduced by the IQAC seek to make students aware of gender justice and gender equality issues and empower women, fulfilling the institution's mission regarding women's empowerment. Even during the pandemic and ensuing lockdown, such sessions were held virtually to take care of the students' mental health and uplift their spirits.

File Description	Documents
Paste link for additional information	http://gcbhattu.edu.in/Home
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities. The regular meetings of the IQAC internally as well as with the principal and different committees are conducted to ensure stocktaking and earmarking of the scopes of improvement in all possible spheres of campus life. Regular meetings obtained from different stakeholders help in proper identification of the target area. The major tasks set up by the IQAC in the last year was to take care of the online education of students during the pandemic times, others included development of awareness among the various stakeholders on awareness on covid-19.

File Description	Documents
Paste link for additional information	http://gcbhattu.edu.in/Home
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

To ensure a safe and secure atmosphere, the Women Cell, NSS Girls Unit and Anti-Sexual Harassment Committee ensures posters promoting Gender Equity and sensitization are placed on the Notice Board in all departments. A Complaint Box is placed outside the Principal office to enable complainants to drop their complaints easily. Mobile numbers of Principal and Concerned in charge of above mentioned committee are made available on the Notice Board of the college and college Website. Strict confidentiality is maintained by these committee to encourage the Complainant to lodge complaint without fear. CCTV cameras were installed at strategic points in the college for Better security of the students. Faculty has been directed to keep door of the lecture hall open during classes. Other Grievance Redressal mechanisms for the safety of our students such as Grievance Redressal Cell, Anti-Ragging Committee, implementation Of the RTI, discussions in Parent Teacher meetings are also Working in college. Self Defense workshops are also organized in the college for the safety of the students. A separate Common Rooms is available for girl's students to take some rest. Every year extension lectures are also delivered about gender Sensitization and gender equity. The Women Cell has been Consistently organizing seminars and workshops on gender Discrimination awareness and women's security.

File Description	Documents
Annual gender sensitization action plan	http://gcbhattu.edu.in/images/31/MultipleFiles/File14939.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://gcbhattu.edu.in/images/31/MultipleFiles/File14940.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution is well equipped with all types of facilities for degradable and non-degradable waste. There are many dustbins in almost every nock and corner of the college campus for the disposal of the garbage. These dustbins are kept for segregating dry and wet waste material. Apart from this the college has adopted various methods to keep college campus neat and clean and maintain healthy environment.

Solid Waste Management Solid waste management is a term that is used to the process of collecting and treating solid wastes. It also offers solutions for recycling items that do not belong to garbage or trash. Our college has an effective and unique waste management system. It is a critical process for any organization as it impacts the health and environment

of not only the people working in the campus but also of those living in the vicinity.

Organic waste The college campus is full of plants and trees. We have a unique process for organic waste that is composting. Composting is the process of decomposition of organic material where the organic material is acted on by soil organism resulting in the recycle of nitrogen, phosphorous, potassium, and other soil nutrients into humus-rich components. In the college premises, we have dumping site. The organic waste is collected in a pit. After the pit is filled, pits are made regularly at the dumping sites. When organic waste turns into compost it is used in the plants.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. Restricted entry of automobiles

2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	
File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5.	C. Any 2 of the above

**Provision for enquiry and information :
Human assistance, reader, scribe, soft
copies of reading material, screen
reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

college organizes various types of events to provide an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socioeconomic and other diversities: Various types of events organized during the year Blood Donation Camp Independence Day Poshan maha Abhiyan NSS Day Celebration Quiz Competition National Unity Day NSS One Day Camp Constitution Day World Aids Day Youth Day Celebration National Girl Child Day Republic Day NSS one day Camp

International Women Day Celebrated NSS one day Camp Environment Day Celebration Yoga day Celebration Tree Plantation in College Campus Blood Donation Camp Har Ghar Tiranga Rally Recruitment of NCC Cadets Run for Unity

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college aims to provide students with the necessary knowledge, skills, and values to maintain a balance between livelihood and life through an effective, supportive, safe, accessible, and affordable learning environment. The college community instills these elements in their value system. Various programs on culture, traditions, values, duties, and responsibilities are conducted by inviting prominent people to inspire and educate the students. The college conducts awareness programs on various issues like banning plastics, cleanliness, and Swachh Bharat, and students are encouraged to participate. The college has policies and a code of conduct for staff and students that reflect their core values. The university curriculum includes mandatory courses like Professional ethics and human values, Constitution of India, and Essence of Indian Traditional Knowledge, which help inculcate constitutional obligations among students. The college celebrates Constitution Day, Republic Day, and Independence Day every year, and students are encouraged to participate in related activities. The college also organizes a blood donation camp, road safety rallies, and cleaning and plantation activities regularly, and students are encouraged to participate. During the induction and other programs, students are made aware of their rights, duties, responsibilities, and the code of ethics as citizens of India.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional

B. Any 3 of the above

ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College celebrates national and international commemorative days, events and festivals. National festivals play an important role in planting seed of Nationalism and Patriotism among people of India. Our College celebrates these events with great enthusiasm to commemorate the ideology of nationalism.

Republic day- The College celebrates Republic day on 26th January every year. This is a day to remind the students about the constitution of the country and the need to abide by it at all times. The celebration includes the unfurling of national flag and spreading a warm message of nationalism in a speech by the Principal.

Independence Day-Independence Day is celebrated every year on 15th of August, flag hoisting is organized and is celebrated to mark freedom of India from British rule. The College encourages students to remember our national leaders and their sacrifices.

Gandhi Jayanti is celebrated every year on 2nd October to understand the ideology of our great leader Mahatma Gandhi.

Haryana Martyr's Day-This Day is observed on the death

anniversary of Rao Tula Ram, a freedom fighter during India's first war of independence in 1857. This day is a Shaheedi Divas (martyrdom day) to honour those who have made the ultimate sacrifice in defence of Haryana and the nation.

International Yoga day is celebrated on 21st June every year. Voters Day is celebrated on 25th January

District Day- is celebrated on 15th July every year as Establishment day of District Fatehabad to provide knowledge to students about Fatehabad District.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title- Community Help. Goals and Objectives of Practice- To build trust between the local people/community and college staff and students. To give local people and communities the opportunity to take some decision in welfare of students. To provide knowledge of local issues. To remove barriers between the community and College. To boost up mutual understanding between College and Community. To develop a sense of cooperation between community and college. Context- In today's time, no institution can work without community support. In the matters of educational institutions, it becomes even more important. Students of different caste and creeds, ages and religion etc. come from different places in the college. In such a situation, the importance of community support increases even more. Without community support, we will not be able to do various types of planning for the bright future of the students. So it becomes necessary that the proper conduct of an educational institution requires community support to work for the welfare of the students. Students become familiar with various community helpers and

know the ways they are helping the staff, students and community.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

We believe that college life is not all about academics, games, friends, and fun. It is also about learning to interact with other people, being aware of social, environmental and gender issues, and inequities in the society. We provide an opportunity to every student to contribute to make the society in which they live a better place and to grow as better individuals. The main focus of our college is to serve the society through education. Some achievements of our college are given as follow:

- The NSS (Boys And Girls) unit plans activities like tree plantation and field visits to expose the students to the pressing issues in our society. NSS unit which undertakes various services to inculcate social values.
- The students raised awareness about the social issues through various activity conducted by college at different time. Essay Writing Competition, Speech Competition , Sloagan Writing, Rallies etc organized by NSS,NCC and Women Cell of College plays very important role to spread awareness.
- Blood Donation Camps have been organized in the college. The college staff also actively participates in these activities.
- Teachers of our college represent themselves as members of Board of Studies at Chaudhary Devi Lal University Sirsa.
- Separate libraries in the Department of Commerce, Geography and Defence Studies were established and enriched.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Internal Quality Assurance Cell of Our Institution is planning to implement the following things in the next academic year

1. Developing a comprehensive student support system to address the diverse needs of students, including academic, career, mental health, and financial support.
2. Expanding the infrastructure of the college, including classrooms, laboratories, and libraries, to meet the increasing demand for quality education.
3. Enhancing the quality of teaching by providing professional development opportunities for faculty, including training in innovative teaching methods and technology.
4. Developing strong linkages with community-based organizations to promote social awareness and civic engagement among students and faculty.
5. Developing outreach programs to attract students from neighboring areas and providing scholarships and financial aid to deserving students.
6. Creating a green campus by implementing environmentally sustainable practices and promoting awareness about environmental issues among students and faculty.
7. Fostering a culture of inclusivity and diversity by promoting gender equality, social justice, and tolerance among students and faculty.
8. NAAC accreditation of the institution for quality assessment.
9. Organisation of more seminar and workshops to create a culture of research and networking and collaboration.

