

Session 2017-18

Govt. College, Bhattu Kalan (Fatehabad)

Procedures and Policies for maintaining and utilizing physical, academic and support facilities- Laboratory, library, sports complex, computers, classrooms

The college has a well-established mechanism and set procedures for maintaining and utilizing the mentioned facilities. A detailed delegation of duties is made through comprehensive system of committees headed by respective convenors. The committees function independently for their allotted work under the overall supervision of Principal. The college construction committee remains busy throughout the year in keeping college property in good stead. The principal is empowered to allow small repairs from college funds and accordingly such repairs are handled at college level. For major repairs and other such works which involve expenditure above one lac, the college writes to higher authorities and they magnanimously allow financial assistance for such works.

The college is presently in the process of addition of smart rooms and other facilities. All such works are done by a set procedure which involves the assessment of the need, the calculation of estimate cost, the approval of administrative sanction, the formation of committee of get quotations from open market, the comparing of rates of the quotation, the approval of financial sanction, the placement of order and the final payment after the work is completed. Thus, the college has a well-defined policy's and procedure for maintaining, utilizing and upgrading the mentioned facilities.

Classrooms

The classrooms are occupied throughout the daily study hours and the timetable is so spread that the maximum utilization of them is ensured. Classrooms have had one setup: straight rows of desks facing the front of the classroom. The row style allows teachers ample amount of space to walk around. This makes it easier for teachers to supervise the students and insuring that students stay focused.

Computers lab , Other Lab and Other ICT Tools

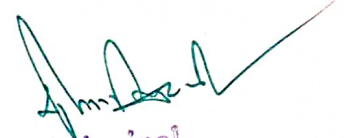
The computers and other lab facilities are used by all the enrolled students in the practical groups of students. The college assesses time to time the need of the up gradation of ICT tools and makes efforts to get grants for such improvements.

Sports Facilities

The sports facilities are made available to students and the expert advice of the faculty members of the Dept. of Physical education is always with them. The large class rooms are used very frequently to conduct co-curricular and extracurricular activities round the year. College Grounds are normally used for College Events/Functions/Ceremonies like Convocation Ceremonies, Annual Functions etc. These grounds are also used by the Department of Physical Education for its athletes and players for "Practice" and for organizing Annual Sports Meet, Inter-College Sports Functions etc.

Library

The students are motivated to make use of library and the library reading rooms are almost full round the day. Not only the facilities available with the college are utilized fully for catering the interests of students, but the college also has a well set mechanism to maintain and improve them. Every year, the college gets grant for lab up gradation and purchase of library books. College library is proud to have a rich collection of about 13500 books that cover all the important subjects. Relevant magazines are subscribed and made available to the students.



Principal
Govt. College
Bhattu Kalan (Ftd.)