Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**GOVERNMENT COLLEGE BHATTU KALAN**
Name of the head of the Institution	**Dr. VEENA BISHNOI**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01667253479**
Mobile no.	**9466176600**
Registered Email	**gcbhattukalan@gmail.com**
Alternate Email	**IQACGCBHATTUKALAN@GMAIL.COM**
Address	**GOVERNMENT COLLEGE, ADAMPUR ROAD, BHATTU KALAN**
City/Town	**FATEHABAD**
State/UT	**Haryana**
Pincode	**125033**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**DR. SUBHASH SIHAG**
Phone no/Alternate Phone no.	**01667253479**
Mobile no.	**9467943187**
Registered Email	**GCBHATTUKALAN@GMAIL.COM**
Alternate Email	**IQACGCBHATTUKALAN@GMAIL.COM**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://gcbhattu.edu.in/MenuData?Menu=d5jo6AxztEo=

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://gcbhattu.edu.in/MenuData?Menu=d5jo6AxztEo=

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C+**	**63.75**	**2003**	**21-Mar-2003**	**20-Mar-2008**
2	**B**	**2.24**	**2016**	**25-May-2016**	**24-May-2021**

6. Date of Establishment of IQAC

23-Jul-2019

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Regular meeting of IQAC, timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements	29-Jul-2019 1	8
Regular meeting of IQAC, timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements	14-Oct-2019 1	15
	[View File](#)	

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GC BHATTU KALAN	RKF	STUDENT	2019 365	13439
GC BHATTU KALAN	AF	STUDENT	2019 365	203146
		[View File](#)		

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	

IQAC motivates the students to learn apart from normal teaching. Students are motivated for educational tours to get first hand knowledge of historical places. New Recruited teaching staff motivated for orientation programmes and training. Orientation programmes of two days in the beginning of the session is conducted for Newly admitted students. Teachers are asked to adopt online platforms for online classes during COVID19.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
TO IMPROVE COLLEGE ATMOSPHERE	? Online classes were conducted on various online platforms like you tube, google meet,zoom, whatsupp etc. ? Students got first hand knowledge of historical places through educational tours. ? Teachers attended STC,RC,OC,Seminar, workshop, conferences. Etc.
[View File](#)	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
IQAC	14-Oct-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	08-Apr-2016
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	03-Nov-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	https://mis.highereduhry.ac.in/

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college has a well defined mechanism for curriculum delivery and documentation. The curriculum scheme is decided by the affiliating university C.D.L.U., Sirsa through comprehensive discussion with subject experts in the meetings of the Board of Studies. Some of the teacher of the college are on the panel of University paper setting and the UG Board of Studies. The curriculum delivery is planned before the commencement of regular studies through weekly lesson plans ensuring optimum spacing of syllabus in study days. The lesson plans are so devised that an exhaustive coverage of syllabus can be ensured. The teachers discuss with students the concepts related to syllabus units and provide them the relevant current information. The students are encouraged to ask questions and provide their inputs to the teachers for effective delivery of curriculum subject matters. The teachers also ask questions from them to get immediate and effective feedback of what they are teaching. The optimum use of ICT through audio-videos, smart class rooms, language labs, compulsory computer awareness classes has been well integrated in the process of curriculum delivery. Not only this, students have been given opportunities to prepare and speak on the topics which are in their syllabus through seminars, oral presentation of assignments, group discussions and active class participation. Students are also encouraged to refer to the standard prescribed texts written by the renowned scholars of the respective subjects. They are also provided the written handouts and other study material for ready reference. In the practical subjects, they have been given thorough grounding in the prescribed syllabus units. The concerned teachers also ensure that the students develop in themselves a scientific temper and an acumen to understand the concepts by doing practical's. The teachers plan assignments and class tests in such a manner which not only provides comprehensive coverage of syllabus but is also helpful to students in their semester exams. The college has undoubtedly a mechanism for the well planned curriculum delivery. The documentation of curriculum delivery mechanism is ensured through providing weekly lesson plans for the whole semester for the knowledge of students and for their effective feedback. The teachers also make the students aware of their plan of lesson delivery not only in the beginning of the semester but also time to time during regular classes. They know beforehand the practical to be conducted during the semester. On the whole the college is conscientiously engaged in imparting education to students in their chosen field and in guiding students about how they can proceed further in their academics and career with the springboard of knowledge provided to them by the scholarly and efficient teachers of the college.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepren eurship	Skill Development
0	0	01/07/2019	0	nil	nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction

Nill	nil	01/07/2019
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	0	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	01/07/2019	Nill
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	nil	Nill
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
NA

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	non medical	80	59	47
BCom	commerce	248	244	185
BA	arts	824	1207	754
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	986	Nill	16	Nill	16

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
16	16	58	8	6	8
[View File of ICT Tools and resources](#)					
[View File of E-resources and techniques used](#)					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentors play a great role in redressing to the complaints/suggestions of students. They also try to create an atmosphere of trust in order to ensure the overall development of students' personality. Keeping in view the wider interests of the students, the department has nominated Mentors for the students. Each mentor has given the responsibility of 50 students to keep tab over their academic and career progress. Students are at liberty to approach their Mentors and come up with their suggestions for the betterment of the Department at large. Mentors, in turn, redress their grievances and develop an atmosphere which is most suited for a professional course. The mentor motivates and guides the students by discussing with them issues such as role of ICT, gender sensitization, utility of library, personal hygiene, use of daily routine of exercise and the niceties of the art of living. Students are also made aware of the job opportunities available and the role of soft skills in career development. The close rapo between the mentor and students helps the institution in maintaining discipline among students and in getting effective feedback on college activities and functioning regularly. The personal attention giving by the mentor helps the students in pursuing their studies and other activities in the institution in a comfortable environment.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
986	16	1:62

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
19	15	4	3	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	nil	Assistant	nil

		Professor	
2020	nil	Assistant Professor	nil

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	43	6TH	05/10/2020	31/10/2020
BCom	45	6TH	25/09/2020	30/10/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college has a structured mechanism for internal assessment of students. This is helpful in creating an efficient and effective continuous internal evaluation system in the college. The college monitors students' attendance, participation in class discussions, academic performance and presentation of the subject matter through this system. Class attendance, one class test and two assignments from the basis of twenty mark internal assessments of students. This criterion motivates students to attend their classes regularly and remain participative in the class discussions. The class test and assignments are so planned that a regular feedback of students' performance can be obtained. Moreover, an exhaustive coverage of syllabus given through this mechanism helps the students to perform better in final semester exams. Not only this, individual teachers give students opportunities to ask questions and make them answer the queries raised by teachers after or during the teaching of syllabi related subject matters. Class students are asked to present on the allotted topic as the part of oral assignment. Thus, overall the college helps the students to learn continuously during their classes and teachers provide the needed inputs to them.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college decides academic calendar in the beginning of each session in accordance with the affiliating university schedule and the norms of Higher Education Department of Government of Haryana. The final semester exams are held in time. The odd semester examination begins in the 3rd or 4th week of November and continues till the end of December. The even semester exams are held in the month of May and June. The academic calendar is adhered in the letter and spirit and it helps the students to know beforehand the schedule of their studies and examination. They can space their prescribed subject matter throughout the studies days and can appear for examination with well planned preparation.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.gcbhattu.edu.in/MenuData?Menu=d5jo6AxztEo=

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
43	BA	arts	200	99	49.5
45	BCom	commerce	50	24	48
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.gcbhattu.edu.in/MenuData?Menu=R4OIbUfY2TA=

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	nil	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
nil	nil	01/07/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
nil	nil	nil	01/07/2019	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	01/07/2019
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	ECONOMICS	1	Nill
National	PHYSICAL EDUCATION	2	Nill
[View File](#)			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NA	Nill
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	2019	0	NA	Nill
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	2019	Nill	Nill	NA
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	5	19	Nill	2
[View File](#)				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NA	NA	Nill	Nill
[View File](#)			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	00	0	Nill

			No file uploaded.		

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NA	NA	NA	Nill	Nill
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	NA	NA	00
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Internship	Ministry of Skill Development And Entrepre neurship	01/07/2019	30/06/2020	02
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	01/07/2019	NA	Nill
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
438000	414655

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing

Laboratories	Existing
Classrooms with LCD facilities	Existing

View File

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL 2.0	Fully	2.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	15673	Nill	Nill	Nill	15673	Nill
Reference Books	908	Nill	467	293916	1375	293916
CD & Video	76	Nill	Nill	Nill	76	Nill
Library Automation	13970	184853	Nill	Nill	13970	184853
Weeding (hard & soft)	1975	84849	244	19695	2219	104544
Others(specify)	Nill	Nill	12	4500	12	4500

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 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	50	2	5	0	0	4	12	0	0
Added	0	0	0	0	0	0	0	0	0
Total	50	2	5	0	0	4	12	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	http://www.gcbhattu.edu.in/Admin/Update MultipleFiles

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
13439	40140	203146	349770

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has a well established mechanism and set procedures for maintaining and utilizing the mentioned facilities. A detailed delegation of duties is made through comprehensive system of committees headed by respective convenors. The committees function independently for their allotted work under the overall supervision of Principal. The classrooms the occupied throughout the daily study hours and the timetable is so spread that the maximum utilization of them is ensured. The computers and other lab facilities are used by all the enrolled students in the practical groups of students. The sports facilities are made available to students and the expert advice of the faculty members of the Dept. of Physical education is always with them. The large class rooms are used very frequently to conduct cocurricular and extracurricular activities round the year. The students are motivated to make use of library and the library reading rooms are almost full round the day. Not only the facilities available with the college are utilized fully for catering the interests of students, but the college also has a well set mechanism to maintain and improve them. The college construction committee remains busy throughout the year in keeping college property in good stead. The principal is empowered to allow small repairs from college funds and accordingly such repairs are handled at college level. For major repairs and other such works which involve expenditure above one lac, the college writes to higher authorities and they magnanimously allow financial assistance for such works. Every year, the college gets grant for lab upgradation and purchase of library books. The college assesses time to time the need of the upgradation of ICT tools and makes efforts to get grants for such improvements. The college is presently in the process of addition of smart rooms and other facilities. All such works are done by a set procedure which involves the assessment of the need, the calculation of estimate cost, the approval of administrative sanction, the formation of committee of get quotations from open market, the comparing of rates of the quotation, the approval of financial sanction, the placement of order and the final payment after the work is completed. Thus, the college has a well defined policy's and procedure for maintaining, utilizing and upgrading the mentioned facilities.

https://www.gcbhattu.edu.in/MenuData?Menu=d5jo6AxztEo=

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Consolidated Stipend Scheme for SC Students	233	3234000
Financial Support from Other Sources			
a) National	National Scholarship Portal (Central Sector Scheme of Scholarship for College University Students	32	320000
b)International	NA	Nill	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal Counselling and Mentoring	01/08/2019	979	internal faculty
Extension lecture on Nutritious diet	28/09/2019	454	Dr. Sujata Bansal
Extension lecture on personal hygiene	28/09/2019	454	Dr. Sujata Bansal
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Division level Employ ability Training and Placement Fair at GC Hisar	24	24	Nill	Nill
2020	Job Training Workshop	250	250	Nill	Nill
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NA	Nill	Nill	NA	Nill	Nill
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	60	B.A./B.COM	ARTS/ COMMERCE	Various colleges and universities of Haryana	M.A. M.Com M.B.A M.Sc Geography
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
Any Other	9
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports	Institutional	70
Dance	Institutional	25
Singing	Institutional	16
Photography	Institutional	10
Videography	Institutional	7
PPT	Institutional	7
Quiz	Institutional	30
On the spot painting	Institutional	14
Poetical Symposium	Institutional	9
Speech	Institutional	8
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NA	National	Nill	Nill	Nill	NA
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college did not have a formal student council during that time but we provide ample opportunities to students to work in tandem with teachers and other college functionaries. Students are involved in various academic, co-curricular and extra-curricular activities. Seminars, group discussions, practicals and active class participation provide students a fair representation in teaching learning activities. The designated cells, such as NCC, NSS, Women cell, Legal Literacy cell and various subject societies function with students' support as they are involved in planning, arrangement, conduct and reporting of events organized by these cells. Moreover, the students are involved in college administrative works by giving them responsibilities of various official works through Earn While You Learn scheme. Under this scheme, they not only get the remuneration for the work done but also get an opportunity to know about administrative work of the college. Their suggestions for the benefits of students are incorporated in the college functioning. Moreover, through students' assembly in the beginning of the session and informal teacher taught deliberations, students' opinion about college functioning is obtained and later on channelized for the quality enhancement of college activities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college runs its administration as well as its academic and other activities through decentralization and participative management. The college is headed by the Principal who works according to the rules of Higher Education Department of the Government of Haryana. The Principal functions as the first

among equals and follows the decisions taken in either staff council meetings or the meeting of the teaching staff held time to time during the year. The staff council is a body of the 5-6 senior most staff members. The principal not only takes the advice of the council but also implements the decisions taken in its meetings. Important matters are discussed in the meetings of the whole staff and the majority voice prevails while taking decisions in such meetings. In this way the whole staff participates in the decisions taken for college functioning. Not only this, the college has a well planned and exhaustive mechanism of committees and cells which take care of different college activities. These committees and cells consist of a convener and some staff members and they effectively deal with the matters pertaining to their cells. The principal performs only supervisory role and these committees work independently in their daily functioning. Students are also actively involved in the activities of cells pertaining the co curricular and extra curricular activities under the overall supervision of respective teacher in charge. Not only this, the nonteaching staff members also have their say in administrative matters and the Principal consults them regularly in these matters and decides accordingly. Overall, the college functions effectively with the joint efforts of faculty, nonteaching staff and students and follows the principles of decentralization and participative management.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	? Curriculum Development Lesson plan of each subject is prepared in the beginning of each session and is followed as possible. Lesson plan and all the curricular extra curricular activities are followed and conducted as per the guideline of the Directorate General Higher Education, Haryana Choudhary Devi Lal University, Sirsa.
Teaching and Learning	Before the start of each semester academic calendar is provided by university to the college. Extension lectures on various subjects are conducted and various trainings are also arranged for enhancing skills of students. An exhaustive coverage of syllabus, active class participation by students, regular feedback of students by asking questions and group discussions are the main teaching learning strategies of the college
Examination and Evaluation	The college examinations schedule is decided by the affiliating university and the semester exams are held in November-December (Odd Semester) and May-June (Even Semester). The internal assessment process is transparent and marks are assigned as per the university set criteria of attendance,

	assignments and class test.
Research and Development	Faculty members are encouraged to participate in International, National, State Level seminars, conferences and workshops. They are sent to attend Orientation/Refresher courses, Faculty Development Courses and Short-Term Courses and duty leaves are granted for the same. The college teachers individually pursue their Research activities and publish their research papers in reputed journals.
Library, ICT and Physical Infrastructure / Instrumentation	Library gets feedback from students and staff in the form of suggestions (Written Verbal) to improve the quality of services provided. We have made our Library fully Automated. We are planning to make the Library air-conditioned so that student can be benefited. We have setup 5 Smart Class Rooms for enhancing communication skills of students, in Edusat room students attend live/recorded lectures through satellite, some lecture are delivered through Power Point Presentation and in Online mode.
Human Resource Management	The college is switching over to HRM, the data of all faculty members are centrally digitalized under MIS for handling issues like transfer, disbursement of salary, sanctioning of leaves, and other official matters. The admission of students has already been online and centrally handled by the Higher Education Department of the Government of Haryana for maintaining transparency in the whole process.
Industry Interaction / Collaboration	The students are taken to job fairs for latest knowledge Education Tours are also organized for the purpose. The college organizes extension lecturers, workshops and training under Placement Cells and other Cells.
Admission of Students	The students' admission process is online and is handled centrally for all government colleges of Haryana by the Higher Education Department (Haryana). The students are made to pay their fee digitally. The students are given broader choices of selecting colleges and the transparency in the whole process is ensured through the system.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details

Planning and Development	For planning and Development the Higher Education Department is the main controlling authority. It sanctions various Funds and Grants electronically to the college and same are disbursed and utilized for the said purpose electronically.
Administration	Under the guidance of Higher Education Department, Principal keeps a close watch on all the cells Departments headed by the senior teachers of the college. Service record of teaching and Nonteaching faculty members is digitalized and online Biometrics Attendance of the staff has been implemented.
Finance and Accounts	? Finance and Accounts The College is progressively adopting e-governance modules in finance and accounts Related matters. All matters related to the salary of its employees have already been digitalized. The pay bills are e-transmitted to the treasury and passed again in electronic medium. No cash transaction is allowed and the payment is made in the bank account of the respective employees. The government grants are sanctioned and disbursed through e-mode.
Student Admission and Support	? Student Admission and Support The students' admissions have been made online and the merit list for admissions can be seen through web link. The fees of the students whose names figure in the merit list is deposited only through e-challen. Moreover, the scholarship disbursement is also made through e-mode
Examination	? Examination The filling up of exam forms and the issuance of university roll no are through online mode. The students' roll no remains the same throughout the complete tenure of their study. The submission of internal assessment to the university is also done in online mode.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	nil	nil	Nill	Nill

2019	nil	nil	Nill	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NIL	NIL	01/07/2019	31/12/2019	Nill	Nill
2020	nil	nil	01/01/2020	30/06/2020	Nill	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
ORIENTATION	5	30/09/2019	24/10/2020	391
REFRESHER	2	20/02/2020	19/03/2020	29
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF Advance Loan , House Building Advance Loan, as per government norms.	Festival Loan, Wheat Loan, GPF Advance Loan , House Building Advance Loan, as per government norms.	Various scholarship schemes i.e. NSP, Post metric, BC Scholarship, Free Bus Pass facility for Girls student. as per government norms.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each) Internal Audit System: All documents related to financial transactions are checked by the college bursar before making payment of bills keeping in view the Govt. Rules and instructions. External Audit System: College receives two types of grants/funds i.e. Govt. Grants from Higher Education Dept. Records checking and audit of these grants are conducted by auditors from the office of Account General Haryana. Funds/Fees receive from students: Audit of college funds is conducted by auditors of Director Local

	funds, Finance Dept., Govt. of Haryana

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nill	0	0

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Nill	Yes	IQAC
Administrative	Yes	Nill	Yes	DGHE

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Due to Covid -19 meeting was postponed.

6.5.3 – Development programmes for support staff (at least three)

Festival Loan, Marriage Advance Loan, GPF Advance, House Building Advance, Wheat Loan

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Efforts to upgrade physical infrastructure in the college. • Digitalization of various functions and services of the college. • To provide skill oriented quality education

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	API SCORE VERIFICATION	29/07/2019	01/07/2019	30/06/2020	8
2019	API SCORE VERIFICATION	14/10/2019	01/07/2019	30/06/2020	9
2019	Various Important Decisions	02/12/2019	01/07/2019	30/06/2020	5
2020	Various Important Decisions	23/01/2020	01/07/2019	30/06/2020	6

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Extn. Lect. By Dr. Sujata Bansal on Nutritious diet personal Hygiene	28/09/2019	28/09/2019	528	458

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1.Tree Plantation drive was organized in campus. 2. Single use Plastic free campus. 3. Use of solar system. 4. Motivated the students and staff for rain water Harvesting system. 5. Promote to use Energy efficient equipment.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4
Provision for lift	No	Nill
Ramp/Rails	Yes	2
Braille Software/facilities	No	Nill
Rest Rooms	Yes	1
Scribes for examination	Yes	2
Special skill development for differently abled students	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nill	Nill	01/07/2019	00	NA	NA	Nill

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)

Haryana Civil Service Rules-	19/07/2019	Apply on Haryana Government all groups Employees.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Extension lectures by the faculty members.	01/07/2019	30/06/2020	986

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Tree Plantation every year in the month of July by Students and employees of the college. 2. Beautification of college campus by increasing the flower pots contributed by students,social workers and staff. 3.Tree plantation in public places under the aegis of both units of NSS(Boys and Girls), YRC, NCC and students enrolled under Earn While You Lean Scheme. 4.Increased the area of lawn in college campus. 5. Motivate the students and community for Swachh Bharat Abhiyan.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Describe at least two institutional best practices 1. ESTABLISHMENT OF HISTORICAL MUSEUM IN HISTORY DEPARTMENT 2.ORGANISATION OF VOLUNTARILY BLOOD DONATION CAMP IN COLLEGE CAMPUS.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://gcbhattu.edu.in/MenuData?Menu=d5jo6AxztEo=

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1.Three Mega blood donation camps were conducted out of which two were organized during the COVID-19 . 2.NCC boys unit, NSS Girls and Boys Unit,YRC etc. Students of the college attracts more and more new students to take admission in this college. 3. Most of the teaching staff worked as Duty Magistrate to sensitize the public about COVID-19. 4. Department of History and Geography organized online state level quiz competition. 5. Dr. Raja Ram, Asstt. Professor of Hindi, deputed at CDLU, Sirsa and designed there the syllabus of two papers for PG classes. 6.Increased 80 seats in Arts faculty by the permission of the competent authority. 7.In PRYAAS(Performance Rating Yard Stick for Academic Audit Standards) our College got First Rank in the District and 12th in the State 8.We added N-List Subscription and E-Book for Universalization of education and research activities.

Provide the weblink of the institution

http://gcbhattu.edu.in/MenuData?Menu=d5jo6AxztEo=

8.Future Plans of Actions for Next Academic Year

1..Efforts are made to promote Science and Commerce faculty by enrolling more students. 3.More efforts are made for beatification and catchy look of the college. 4.To develop more infrastructure in college campus. 5.Our main focus is on qualitative education among students. 6.To improve students attendance in the

classrooms. 7. Training will be provided to the staff members for digital and ICT tools, blended learning and development of e-learning contents.