

From

Director Higher Education
Higher Education, Haryana, Chandigarh

To

1. The Principals of all Government Colleges of Haryana
2. The Principals of all Govt. Aided Colleges of Haryana
3. The Principals of all Self-Financing Colleges of Haryana

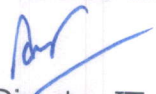
Memo No.: DHE-080001/16/2021-IT CELL-DHE
Dated, Panchkula, the 07.07.2023

Sub: Regarding Online Admissions of 2nd/3rd Year Students in UG/PG Courses for the Session 2023-24

Kindly refer to the subject cited above.

I have been directed to inform you that the promotion for 2nd/3rd year students (UG & PG) will commence from 10.07.2023 for all the Government, Govt. Aided & Self Finance colleges. Promotion and admission to 2nd/3rd year will be done through DHE ERP portal (<https://erp.highereduhry.ac.in>). Other instructions will be as under:-

1. Admission of 2nd & 3rd year students shall be done online on ERP portal (www.erp.highereduhry.ac.in) as per the last year practice for all the Govt/Aided/Self Finance Colleges. All the colleges are required to promote the students to the next year/semester on ERP portal which is developed in-house.
2. All the Colleges shall update the Course Fee, Subject Combination mapping for 2023-24 session for 2nd/3rd year.
3. ERP Portal shall be opened for admissions from 10.07.2023 to 31.07.2023 without late fee. After 31.07.2023, Late fee is proposed as under:
 - a. Late Fee from 01.08.2023 to 07.08.2023 = Rs. 100/-
 - b. From 08.08.2023 onwards = Rs. 100 + Rs. 100/- per day
4. Late Fee shall remain with the State Government and all colleges will submit the Late Fee to the HQ after the completion of admissions.
5. Fee Payment mode for Govt. College will be both Online and Offline, whereas for Aided & Self Finance Colleges there will be offline mode only as per previous year practices. In case of offline mode, Student will submit the fee in cash at the college counter and Fee receipt will be generated though the ERP portal only.
6. Refund of fee, if any, to the students shall be ensured by the Colleges only as per affiliating University/State Government norms. The college is also authorized to take the short payment, if any, from the student at later stage as per norms.
7. Timely submission of Registration Return in the affiliating University shall be ensured by the Colleges only.
8. Earned/Compensatory Leaves shall be granted as per norms to the staff members on admissions duties during the summer vacations notified by the affiliating Universities, if any.
9. Admission through ERP Portal is mandatory for all the students/colleges. In no circumstances, admission without registration on ERP portal shall be allowed.


Deputy Director IT
for Director Higher Education,
Haryana, Chandigarh

A copy is forwarded to following for information:

1. Registrars of all the State Universities of Haryana
2. IT Cell, Higher Education